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# Directory of digital services for the Ministry of Industry and Advanced Technology



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#### **About the Ministry**

Established in July 2020, the Ministry of Industry and Advanced Technology (MoIAT) aims to boost the UAE's industrial sector and increase its contribution to the GDP. MoIAT develops laws and policies to establish a world-class industrial development framework to attract FDI and bright minds, enhance in-country value (ICV), foster entrepreneurship, create jobs, upskill local talent and boost exports of 'Made in the Emirates.' products. From encouraging the establishment of industrial zones to building capacities in advanced technology, MoIAT accelerates industrial development to contribute to a diversified knowledge-based economy and achieve industrial self-sufficiency.

#### Strategic statement

#### The vision

To develop an integrated industrial system that leverages advanced technologies and Fourth Industrial Revolution solutions to contribute to building a sustainable, knowledge-based economy.

#### Strategic goals

- Create a relevant and attractive business environment for local and international investors in the industrial sector
- Support the growth of national industries and enhance their competitiveness
- Encourage innovation and advanced technology adoption across the industrial framework
- Help fortify the UAE's position as a global destination for pioneering industries of the future
- Provide a comprehensive array of administrative services following the highest standards of quality, efficiency, and transparency
- Cultivate a culture of innovation within the Ministry

#### Service definition and classifications

#### Service definition:

The service is an activity or process that is implemented to add value to the customer, who can request it through one of the channels to receive it in a tangible or intangible result.

#### Service classification:

- 1. Basic services: Complete Provided to the external customers within the entity's mandate.
- Complementary services: The government service might contain subsidiary services such as renewal, cancellation, modification, replacement, and transfer.
- 3. **subsidiary services:** The main service contains sub-services according to the category of the customer or the purpose of the service and is generally provided by following the same procedures with minor modifications.

#### It is also classified as:

- 1- **Information services:** Services that involve providing information from the government to the customer, and can be provided for government purposes such as launching training programs or awareness campaigns, or for customer service purposes such as information services, as they may involve the customer inquiring about the steps to request the Issuance of license Certificate to use National Conformity Marks for a specific product
- 2- Procedural services: All forms of services that meet the needs of the customer and involve the completion of transactions such as the issuance of Conformity Certificates for Regulated Products (ECAS)
- 3- Commercial services: Services that are provided to meet the needs of traders, suppliers, and manufacturers.
- 4- Social services: Services provided for governmental purposes, such as providing welfare and community welfare services.
- 5- Seizure services: These are services provided to investigate crimes, search for perpetrators, and collect the evidence necessary for investigation and trial.

#### Customer classification - classified into 6 categories:

- 1. Government agencies: Federal or local entities and institutions.
- 2. Business sector: They are individual establishments or companies authorized to carry out economic activity in the country.
- 3. **National factories:** Factories in which the citizens of the state own equal to or more than 51% of the capital of the factory and have an industrial production license issued by the Ministry of Industry and Advanced Technology. 50% of the required fees.
- 4. Other factories: All factories in which UAE nationals own less than 51% of the factory capital.
- 5. Supported youth projects: small and medium enterprises that have obtained support from any federal or local authority specialized in supporting small and medium enterprises.
- 6. Individuals: Natural or legal persons wishing to obtain some of the Ministry's services for personal purposes.

## **Ministry services**

#### Industrial accelerator sector services

- 1. Issue initial approval certificate Priority service
- 2. Renew the initial approval certificate
- 3. Modify the initial approval certificate
- 4. Cancel initial approval certificate
- 5. Issue industrial production license Priority service
- 6. Renew industrial production license
- 7. Modify industrial production license
- 8. Cancel industrial production license
- 9. Issue of a price preference certificate
- 10. Request Customs Duty Exemption for Industrial Inputs (Machinery, Equipment, and Raw Materials) Priority service
- 11. Request Registration of Industrial Input for Customs Duty Exemption
- 12. Request Quantity Increase for a Registered Industrial Input
- 13. Issue of value-added certificate

#### **Conformity sector services**

- 1. Issuing conformity certificates for products according to health and safety requirements Priority service
- 2. Issuance of license Certificate to use National Conformity Marks
- 3. Scope Expansion of National Conformity Marks
- 4. Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)
- 5. Issue a Product Label Card
- 6. Issue Product Label Cards for Drones
- 7. Issue Product Status Statement for Drones
- 8. Issue Product Status Statement for Used Imported Vehicles
- 9. Issue product label cards for Used Imported Vehicles
- 10. Issue Product Status Statement for Customs Shipment
- 11. Issuing conformity certificates for products not subject to technical regulations
- 12. Issue a Product Efficiency Card

#### **National Accreditation Department Services**

- 1. Issuing a non-objection certificate
- 2. Registration of conformity assessment bodies
- 3. Renewal of Registration of Conformity Assessment Bodies
- 4. Amendment on the Registration Certificate of Conformity Assessment Bodies Certificate
- 5. Registration of Maintenance, Repair, and Calibration of Legal Measuring Instruments Workshop
- 6. Registration of Halal Certification Bodies
- 7. Renewal of Registration of Halal Certification Bodies
- 8. Amendment on the Registration of Halal Certification Bodies Certificate
- 9. Accreditation of conformity assessment bodies
- 10. Scope Expansion of Accreditation of Conformity Assessment Bodies
- 11. Renew Accreditation of Conformity Assessment Bodies
- 12. Amendment on the Accreditation Certificate of Conformity Assessment Bodies Certificate
- 13. Notification of Conformity Assessment Bodies Priority service
- 14. Amendment on the Notification Certificate of Conformity Assessment Bodies Certificate

#### Standards and legislation sector services

1. Selling Standards

# The UAE government charter for future services

#### Digital Services by Default One-time Human Safe Data Centered Data and Guaranteed Privacy **Provision Services** Designing interconnected Providing Providing proactive Protecting the data shared government services digital government and integrated government among government entities services to suit future that are tailored to services that request to keep it safe and ensure meet human needs, lifestyle. customer data only once. customer privacy. requirements and preferences, and designed with customers' feedback in mind. Integrated, Varied and Consistent Listening to Seamless Value Added and Proactive Customer's Services Experience Voice Service Channels Adjusting government Providing government Providing bundles Listening to the of seamless, customer's voice and fees to reduce services through interconnected and ensuring transparency costs and increase various, integrated and coordinated proactive services in the evaluation efficiency in to the customer on government entities. channels that cater results. to customer time and before request, based on preferences through life events. a unifiedgovernment interface.

# Ministry service cards

## Industrial Accelerators Sector

## Issue initial approval certificate

| Issue initial approval certificate |   |
|------------------------------------|---|
| Service ID                         | 114-10-001-000  |
| Service name                       | Issue initial approval certificate  |
| Service category                   | Industrial licensing services   |
| Subclass of service                | Initial approval certificate  |
| Service type                       | procedural  |
| Service description                | This certificate serves as a no-objection declaration from the Ministry for the owner of the industrial project to complete the procedures related to the approvals from the concerned  |
| Service description                | departments and start establishing the factory, connecting the electric power, bringing machinery and equipment, and starting experimental production                                   |
| Service fee                        | 1000 dirhams  |
|                                    | - Initial approval certificate or industrial license from the local authorities   |
|                                    | - Identification documents for all owners (example: Emirates ID, passport, trade license)   |
| Service requirements               | - The total number of employees shall not be less than 10 employees   |
| Service requirements               | - The total capital of the factory shall not be less than 250 thousand dirhams  |
|                                    | - Sing undertaking to comply with all applicable laws and regulations in the country and to implement their provisions related to industrial security, public health, and environmental |
|                                    | preservation.   |
|                                    | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                    | - Apply to "Issue initial approval certificate" (moiat.gov.ae)  |
| Service procedures                 | - Payment of fees (non-refundable fees)   |
|                                    | - Application review by the designated employee   |
|                                    | - In case of approval, a certificate of initial approval will be issued, or the certificate will not be issued if the application is rejected.  |
|                                    | - The Ministry services digital platform (moiat.gov.ae)   |
|                                    | - Ministry Mobile app:  |
| Service delivery channels          | MoIAT - Apps on Google Play   |
|                                    | MOIAT on the App Store (apple.com)  |
| Service completion period          | One working day   |

| Target customer groups              | Company   |
|-------------------------------------|---|
| Condition                           | The certificate is valid for one year from the date of issuance |
| Service provision times             | 24 hours a day, 7 days a week                                   |
|                                     | - Departments of economic development.                          |
| Interconnection of the service with | - Ministry of Human Resources and Emiratisation.                |
|                                     | - Federal Authority for Identity and Nationality.               |
| other services                      | - Customs and port authorities.                                 |
|                                     | - local customs departments                                     |
| Package                             | N/A   |
|                                     | - Clean water and sanitation                                    |
| Sustainability goals                | - Decent work and economic growth                               |
|                                     | - Industry innovation and infrastructure                        |
|                                     | - Call Center: 600 565554                                       |
| Communication channels              | - E-mail: customercare@moiat.gov.ae                             |
|                                     | - Technical support: support@moiat.gov.ae                       |

## $\label{lem:continuous} \textbf{Renew the initial approval certificate}$

| Renew the initial approval certificate |   |
|--|---|
| Service ID                             | 114-10-001-001  |
| Service name                           | Renew the initial approval certificate  |
| Service category                       | Industrial licensing services   |
| Subclass of service                    | Initial approval certificate  |
| Service type                           | procedural  |
| Service description                    | Renewal of the initial approval certificate for an additional year to complete the establishment of the factory and bring machinery, equipment, and raw materials and start trial production. |
| Service fee                            | Free Renewal. Delay fines are 100 dirhams per month, with a maximum limit of 1000 dirhams.  |
| Service requirements                   | Initial approval or initial industrial license from one of the local licensing departments.   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Service procedures                     | - Apply to "Renew the initial approval certificate" (moiat.gov.ae)  |
|  | - Payment of fees (non-refundable fees)   |
|  | - Application review by the designated employee   |
|  | - Renewing the initial approval certificate or referring the application for inspection   |

|                                     | - In the event of a referral for inspection, a fee of 100 dirhams will be charged for the inspection |
|-------------------------------------|--|
|                                     | - The inspector visits the facility and writes the inspection report                                 |
|                                     | - Examination of the inspection report by the designated employee                                    |
|                                     | - Renew the initial approval certificate in case of approval of the inspection report                |
|                                     | - Reject the application if the inspection report is not approved                                    |
|                                     | - Note: 100 dirhams will be charged for each month of delay, with a maximum of 1000 dirhams          |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Three working days   |
| Target customer groups              | Сотрапу  |
| Condition                           | The certificate is valid for one year from the date of issuance                                      |
| Service provision times             | 24 hours a day, 7 days a week  |
|                                     | - Departments of economic development.   |
| Interconnection of the service with | - Ministry of Human Resources and Emiratisation.   |
| other services                      | - Federal Authority for Identity and Nationality.  |
| other services                      | - Customs and port authorities.  |
|                                     | - local customs departments  |
| Package                             | N/A  |
| Sustainability goals                | - Clean water and sanitation   |
|                                     | - Decent work and economic growth  |
|                                     | - Industry innovation and infrastructure   |
| Communication channels              | - Call Center: 600 565554  |
|                                     | - E-mail: customercare@moiat.gov.ae  |
|                                     | - Technical support: support@moiat.gov.ae  |

## Modify the initial approval certificate

| Modify the initial approval certificate |   |
|---|---|
| Service ID                              | 114-10-001-006                          |
| Service name                            | Modify the initial approval certificate |

| Service category                    | Industrial licensing services  |
|-------------------------------------|--|
| Subclass of service                 | Initial approval certificate   |
| Service type                        | procedural   |
| Service description                 | This service allows the establishment to update and modify the information of the initial approval certificate |
| Service fee                         | Free Renewal   |
| Service requirements                | Initial approval or initial industrial license from one of the local licensing departments.                    |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Apply to "Modify the initial approval certificate" (moiat.gov.ae)  |
| service procedures                  | - Application review by the designated employee  |
|                                     | - Approval of the modification if the data and attachments of the application are correct and compatible       |
|                                     | - Reject the application if the data and attachments of the application are inconsistent                       |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
| Service delivery channels           | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Three working days   |
| Target customer groups              | Company  |
| Condition                           | The certificate is valid for one year from the date of issuance  |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | Local licensing authorities (departments of economic development)  |
| other services                      | Local licensing authorities (departments of economic development)  |
| Package                             | N/A  |
|                                     | - Clean water and sanitation   |
| Sustainability goals                | - Decent work and economic growth  |
|                                     | - Industry innovation and infrastructure   |
|                                     | - Call Center: 600 565554  |
| Communication channels              | - E-mail: customercare@moiat.gov.ae  |
|                                     | - Technical support: support@moiat.gov.ae  |

## Cancel initial approval certificate

# Cancel initial approval certificate

| Service ID                          | 114-10-001-007  |
|-------------------------------------|---|
| Service name                        | Cancel initial approval certificate   |
| Service category                    | Industrial licensing services   |
| Subclass of service                 | Initial approval certificate  |
| Service type                        | procedural  |
| Service description                 | This service allows the establishment to cancel the initial approval certificate  |
| Service fee                         | Free Renewal. Delay fines are 100 dirhams per month, with a maximum limit of 1000 dirhams.                                    |
| Service requirements                | Official letter from the establishment to cancel the license  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Apply "Cancel initial approval certificate" (moiat.gov.ae)  |
| service procedures                  | - Application review by the designated employee   |
|                                     | - If the application is approved, a cancellation letter will be issued  |
|                                     | - Note: If the certificate is not valid, 100 dirhams will be charged for each month of delay, with a maximum of 1000 dirhams. |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Two working days  |
| Target customer groups              | Company   |
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Local licensing authorities (departments of economic development)   |
| other services                      | Local licensing authorities (departments of economic development)   |
| Package                             | N/A   |
| Sustainability goals                | - Clean water and sanitation  |
|                                     | - Decent work and economic growth   |
|                                     | - Industry innovation and infrastructure  |
| Communication de accele             | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |

#### Issue industrial production license

| Issue industrial production license |  |
|-------------------------------------|--|
| Service ID                          | 114-10-002-000   |
| Service name                        | Issue industrial production license  |
| Service category                    | Industrial licensing services  |
| Subclass of service                 | Industrial production license  |
| Service type                        | procedural   |
|                                     | Registering the factory in the industrial register of the Ministry, and this certificate is issued to the companies that meet the criteria of industrial licensing, and the factory can then benefit |
| Service description                 | from exemption services from customs duties on machinery, equipment, spare parts, unprocessed and semi-finished raw materials, packing and packaging materials that is part of the                   |
|                                     | production. Moreover, the ability to export products to GCC countries and Arab countries if the export conditions are met.   |
| Service fee                         | Free. The inspection fee is 100 dirhams  |
|                                     | - Memorandum of Association of the company, including one-person companies (except sole proprietorships)   |
| Service requirements                | - The total number of employees shall not be less than 10 employee   |
| Service requirements                | - The total capital of the factory shall not be less than 250 thousand dirhams   |
|                                     | - Obtaining an industrial license from one of the local licensing departments  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Apply to "Issue industrial production license" (moiat.gov.ae)  |
|                                     | - Application review by the designated employee  |
| Canada anno a demon                 | - Pay the inspection fees if the conditions apply  |
| Service procedures                  | - The inspector visits the facility and writes the inspection report   |
|                                     | - Examination of the inspection report by the designated employee  |
|                                     | - Issue the production license if the inspection report is approved  |
|                                     | - Reject the application if the inspection report is not approved  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Five working days  |
| Target customer groups              | Company  |
| Condition                           | The certificate is valid for one year from the date of issuance  |

| Service provision times             | 24 hours a day, 7 days a week                                     |
|-------------------------------------|---|
| Interconnection of the service with | Local licensing authorities (departments of economic development) |
| other services                      | Local licensing authorities (departments of economic development) |
| Package                             | N/A   |
| Sustainability goals                | - Clean water and sanitation                                      |
|                                     | - Decent work and economic growth                                 |
|                                     | - Industry innovation and infrastructure                          |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

### Renew industrial production license

| Renew industrial production license |   |
|-------------------------------------|---|
| Service ID                          | 114-10-002-001  |
| Service name                        | Renew industrial production license   |
| Service category                    | Industrial licensing services   |
| Subclass of service                 | Industrial production license   |
| Service type                        | procedural  |
| Service description                 | Renewal of the industrial production license in the Ministry's industrial register. This certificate is issued to companies that meet the requirements of the industrial license. |
| Service fee                         | 500 dirhams. The inspection fee is 100 dirhams. Delay fines are 100 dirhams per month, with a maximum limit of 1000 dirhams.  |
| Service requirements                | A valid copy of the industrial license issued by the local authority  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Apply to "Renew industrial production license" (moiat.gov.ae)   |
|                                     | - Application review by the designated employee   |
| Service procedures                  | - Pay the inspection fees if the conditions apply   |
| service procedures                  | - The inspector visits the facility and writes the inspection report  |
|                                     | - Examination of the inspection report by the designated employee   |
|                                     | - Renew the production license if the inspection report is approved   |
|                                     | - Reject the application if the inspection report is not approved   |
| Service delivery channels           | - The Ministry services digital platform (moiat.gov.ae)   |
| Service delivery challiles          | - Ministry Mobile app:  |

|                                     | MoIAT - Apps on Google Play                                       |
|-------------------------------------|---|
|                                     | MOIAT on the App Store (apple.com)                                |
| Service completion period           | Three working days  |
| Target customer groups              | Company   |
| Condition                           | The certificate is valid for one year from the date of issuance   |
| Service provision times             | 24 hours a day, 7 days a week                                     |
| Interconnection of the service with | Local licensing authorities (departments of economic development) |
| other services                      | Local licensing authorities (departments of economic development) |
| Package                             | N/A   |
|                                     | - Clean water and sanitation                                      |
| Sustainability goals                | - Decent work and economic growth                                 |
|                                     | - Industry innovation and infrastructure                          |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

## Modify industrial production license

| Modify industrial production license |  |
|--------------------------------------|--|
| Service ID                           | 114-10-002-002   |
| Service name                         | Modify industrial production license   |
| Service category                     | Industrial licensing services  |
| Subclass of service                  | Industrial production license  |
| Service type                         | procedural   |
| Service description                  | Is to amend the factory data in the Ministry's industrial register   |
| Service fee                          | 250 dirhams. The inspection fee is 100 dirhams. Delay fines are 100 dirhams per month, with a maximum limit of 1000 dirhams. |
| Service requirements                 | - Attach the documents that the customer wishes to amend.  |
|                                      | - (Business name, legal entity, change of owners, capital) required documents are:   |
|                                      | A copy of the valid local license  |
|                                      | A copy of the amended partnership contract.  |
|                                      | O A copy of the family book for the citizen and the passport and residence permits for the non-citizen                       |

|                                     | - (Change of financial statements, change of raw materials record, change of products record, change of factory address), no documents are required.                                    |
|-------------------------------------|---|
|                                     | - (change of location, change of activity) required documents are:  |
|                                     | O A copy of the local license.  |
|                                     | O Location (on the map)   |
|                                     | O Inspection report   |
|                                     | <ul> <li>(Employment) official document from the Ministry of Human Resources and Emiratization stating the staff details of the establishment</li> </ul>                                |
|                                     | Amended local license certificate that is matching the required amendment.  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Apply to "Modify industrial production license" (moiat.gov.ae)  |
|                                     | - Reviewing the application details: trade name, legal entity, change of owners, change of financial data, change of raw materials record, change of products record, change of contact |
|                                     | details, capital and workers  |
|                                     | - Payment of fees   |
| Service procedures                  | - The application shall be approved if the data and attachments are correct   |
|                                     | - In case of the following amendments: change of activity and site for inspection.  |
|                                     | - Pay the application and inspection fees   |
|                                     | - Inspecting the establishment to ensure that it conforms to the conditions of the industrial license.  |
|                                     | - Approval of the amendment if the data and attachments are correct   |
|                                     | - Reject the application if the data and attachments are incorrect.   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Three working days  |
| Target customer groups              | Company   |
| Condition                           | The certificate is valid for one year from the date of issuance   |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Local licensing authorities (departments of economic development)   |
| other services                      | Local necrosing authornies (departments of economic development)  |
| Package                             | N/A   |
| Sustainability goals                | - Clean water and sanitation  |
| Sustamability godis                 | - Decent work and economic growth   |

|                        | - Industry innovation and infrastructure  |
|------------------------|---|
| Communication channels | - Call Center: 600 565554                 |
|                        | - E-mail: customercare@moiat.gov.ae       |
|                        | - Technical support: support@moiat.gov.ae |

## Cancel industrial production license

| Cancel industrial production license |   |
|--------------------------------------|---|
| Service ID                           | 114-10-002-004  |
| Service name                         | Cancel industrial production license  |
| Service category                     | Industrial licensing services   |
| Subclass of service                  | Industrial production license   |
| Service type                         | procedural  |
| Service description                  | It is the cancellation of the factory's registration in the Ministry's industrial register. This certificate is presented to companies wishing to cancel an industrial production license |
| Service fee                          | Free  |
| Service requirements                 | An official letter from the establishment containing a letter of cancellation and a copy of the license issued by the local authority   |
|                                      | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                      | - Apply to "Cancel industrial production license" (moiat.gov.ae)  |
| Service procedures                   | - Application review by the designated employee to check application data and attachments   |
| Service procedures                   | - Payment of fees   |
|                                      | - The application shall be approved if the data and attachments are correct   |
|                                      | - The applicant shall receive notification once the application approves to print the cancellation confirmation.  |
|                                      | - The Ministry services digital platform (moiat.gov.ae)   |
| Service delivery channels            | - Ministry Mobile app:  |
| Service delivery chainleis           | MoIAT - Apps on Google Play   |
|                                      | MOIAT on the App Store (apple.com)  |
| Service completion period            | Two working days  |
| Target customer groups               | Company   |
| Condition                            | The certificate is valid for one year from the date of issuance   |
| Service provision times              | 24 hours a day, 7 days a week   |

| Interconnection of the service with other services | Local licensing authorities (departments of economic development) |
|--|---|
| Package  | N/A   |
| Sustainability goals                               | - Clean water and sanitation                                      |
|  | - Decent work and economic growth                                 |
|  | - Industry innovation and infrastructure                          |
| Communication channels                             | - Call Center: 600 565554   |
|  | - E-mail: customercare@moiat.gov.ae                               |
|  | - Technical support: support@moiat.gov.ae                         |

## Request Customs Duty Exemption for Industrial Inputs (Machinery, Equipment, and Raw Materials)

| Request Customs Duty Exemption for Industrial Inputs (Machinery, Equipment, and Raw Materials) |  |
|--|--|
| Service ID   | 114-10-003-000   |
| Service name   | Request Customs Duty Exemption for Industrial Inputs (Machinery, Equipment, and Raw Materials)   |
| Service category   | Industrial licensing services  |
| Subclass of service  | Exemption for Industrial Inputs  |
| Service type   | procedural   |
| Service description  | Submitting a request for customs duty exemption for factories that have an industrial production license after adding or increasing raw materials, machinery, equipment, and packaging |
| Service description  | materials to the factory quota.  |
| Service fee  | 100 dirhams for each HS code   |
|  | - Industrial production license or initial approval certificate for machines   |
|  | - Shipping Policy  |
| Service requirements   | - Materials list   |
|  | - Certificate of Origin  |
|  | - Original invoices [Attestation is available through integration to the Ministry of Foreign Affairs and International Cooperation (MOFAIC)]   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)  |
| Service procedures   | - Apply to "Request Customs Duty Exemption for Industrial Inputs (Machinery, Equipment, and Raw Materials)" (moiat.gov.ae)   |
|  | - Payment of fees  |
|  | - Obtaining a copy of the application to submit to customs to obtain the exemption.  |
| Service delivery channels  | - The Ministry services digital platform (moiat.gov.ae)  |

|                                     | - Ministry Mobile app:  |
|-------------------------------------|---|
|                                     | MoIAT - Apps on Google Play                                       |
|                                     | MOIAT on the App Store (apple.com)                                |
| Service completion period           | Instant service   |
| Target customer groups              | Company   |
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week                                     |
| Interconnection of the service with | Local licensing authorities (departments of economic development) |
| other services                      | Local licensing authorities (departments of economic development) |
| Package                             | Customs exemption package   |
|                                     | - Clean water and sanitation                                      |
| Sustainability goals                | - Decent work and economic growth                                 |
|                                     | - Industry innovation and infrastructure                          |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

## Request Registration of Industrial Input for Customs Duty Exemption

| Request Registration of Industrial Input for Customs Duty Exemption |   |
|---|---|
| Service ID  | 114-10-003-004  |
| Service name  | Request Registration of Industrial Input for Customs Duty Exemption   |
| Service category  | Industrial licensing services   |
| Subclass of service   | Exemption for Industrial Inputs   |
| Service type  | procedural  |
| Service description   | Submitting a request to register materials for customs exemption by factories that have an industrial production license for the factory quota. |
| Service fee   | 100 dirhams for each HS code. The inspection fee is 100 dirhams.  |
|   | - Industrial production license or initial approval certificate for machines  |
| Service requirements  | - Original invoices [Attestation is available through integration to the Ministry of Foreign Affairs and International Cooperation (MOFAIC)]    |
|   | - Shipping Policy   |
|   | - Materials list  |

|                                     | - Certificate of Origin   |
|-------------------------------------|---|
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Apply to "Request Registration of Industrial Input for Customs Duty Exemption" (moiat.gov.ae)   |
|                                     | - Payment of fees   |
|                                     | - Application review by the designated employee to check application data and attachments   |
|                                     | - In case of approval, the material and quantity will be added to the factory quota   |
| Service procedures                  | - In case the application is rejected, neither the material nor the quantity will be added to the factory quota                                 |
|                                     | - The application shall be sent for inspection in case of requesting registration of large quantities of raw materials or machines or equipment |
|                                     | - Pay the inspection fee  |
|                                     | - Visit the factory and write the report  |
|                                     | - Materials are added if the inspection report is approved  |
|                                     | - The application is rejected if the inspection report is not approved  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
| Camilaa dalissaa ahaanaala          | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Five working days   |
| Target customer groups              | Company   |
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | N/A   |
| other services                      |   |
| Package                             | Customs exemption package   |
| Sustainability goals                | - Clean water and sanitation  |
|                                     | - Decent work and economic growth   |
|                                     | - Industry innovation and infrastructure  |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

### Request Quantity Increase for a Registered Industrial Input

|                            | Request Quantity Increase for a Registered Industrial Input   |
|----------------------------|---|
| Service ID                 | 114-10-003-003  |
| Service name               | Request Quantity Increase for a Registered Industrial Input   |
| Service category           | Industrial licensing services   |
| Subclass of service        | Exemption for Industrial Inputs   |
| Service type               | procedural  |
| Service description        | Submitted to increase the quantity in kilograms of previously added raw materials, semi-manufactured raw materials, and packaging materials, to be added to the factory quota. factories with industrial production licenses can utilize the service. |
| Service fee                | 50 dirhams for each HS code.  |
|                            | - Industrial production license or initial approval certificate for machines  |
|                            | - Original invoices [Attestation is available through integration to the Ministry of Foreign Affairs and International Cooperation (MOFAIC)]  |
| Service requirements       | - Shipping Policy   |
|                            | - Materials list  |
|                            | - Certificate of Origin   |
|                            | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                            | - Apply to "Request Quantity Increase for a Registered Industrial Input" (moiat.gov.ae)   |
|                            | - Payment of fees   |
|                            | - Application review by the designated employee to check application data and attachments   |
|                            | In case of approval, the quantity will be added to the factory quota  |
| Service procedures         | If the request is rejected, the quantity will not be added to the factory quota   |
|                            | - The application shall be sent for inspection to validate the material and requested quantities  |
|                            | - Pay the inspection fee  |
|                            | - Visit the factory and write the report  |
|                            | - Quantities are added if the inspection report is approved   |
|                            | - The application is rejected if the inspection report is not approved  |
|                            | - The Ministry services digital platform (moiat.gov.ae)   |
| Constant dellinen alemanda | - Ministry Mobile app:  |
| Service delivery channels  | MoIAT - Apps on Google Play   |
|                            | MOIAT on the App Store (apple.com)  |
| Service completion period  | Three working days  |

| Target customer groups              | Company                                   |
|-------------------------------------|---|
| Condition                           | N/A                                       |
| Service provision times             | 24 hours a day, 7 days a week             |
| Interconnection of the service with | N/A                                       |
| other services                      |   |
| Package                             | Customs exemption package                 |
|                                     | - Clean water and sanitation              |
| Sustainability goals                | - Decent work and economic growth         |
|                                     | - Industry innovation and infrastructure  |
| Communication channels              | - Call Center: 600 565554                 |
|                                     | - E-mail: customercare@moiat.gov.ae       |
|                                     | - Technical support: support@moiat.gov.ae |

## Issue of a price preference certificate

| Issue of a price preference certificate |  |
|---|--|
| Service ID                              | 114-10-005-000   |
| Service name                            | Issue of a price preference certificate  |
| Service category                        | Industrial licensing services  |
| Subclass of service                     | Issue of a price preference certificate  |
| Service type                            | procedural   |
| Service description                     | Factories that have an industrial license benefit from this service, as this certificate gives the products of national factories priority when submitting tenders for purchases at the Ministry |
| service description                     | of Finance or local financial departments.   |
| Service fee                             | Free   |
| Service requirements                    | N/A  |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)  |
| Service procedures                      | - Apply to "Issue of a price preference certificate" (moiat.gov.ae)  |
|   | - Receive the certificate  |
| Service delivery channels               | - The Ministry services digital platform (moiat.gov.ae)  |
|   | - Ministry Mobile app:   |
|   | MoIAT - Apps on Google Play  |

|                                     | MOIAT on the App Store (apple.com)        |
|-------------------------------------|---|
| Service completion period           | Instant service                           |
| Target customer groups              | Company                                   |
| Condition                           | N/A                                       |
| Service provision times             | 24 hours a day, 7 days a week             |
| Interconnection of the service with | N/A                                       |
| other services                      |   |
| Package                             | N/A                                       |
|                                     | - Clean water and sanitation              |
| Sustainability goals                | - Decent work and economic growth         |
|                                     | - Industry innovation and infrastructure  |
| Communication channels              | - Call Center: 600 565554                 |
|                                     | - E-mail: customercare@moiat.gov.ae       |
|                                     | - Technical support: support@moiat.gov.ae |

### Issue of value-added certificate

| Issue of value-added certificate |   |
|----------------------------------|---|
| Service ID                       | 114-10-004-000  |
| Service name                     | Issue of value-added certificate  |
| Service category                 | Industrial licensing services   |
| Subclass of service              | value-added certificate   |
| Service type                     | procedural  |
|                                  | Factories that have an industrial production license benefit from this service, as the system calculates the added value (the percentage of the national component in the final product)  |
| Service description              | based on the factory's financial data, and the percentage of the national component in the total production costs must not be less than 40% for the factory to be able to register in the |
|                                  | Ministry of Economy certification of origin system to export its products outside the country.  |
| Service fee                      | 1000 dirhams  |
| Service requirements             | - The financial statements for the last fiscal year of the factory include:   |
|                                  | O balance sheet   |
|                                  | O income list   |
|                                  | O Detailed analysis of the cost of sales / general and administrative expenses.   |
|                                  | Attach invoices for raw materials purchased from local or Gulf factories for the same year  |

|                                     | O Letters from Emirati or Gulf manufacturers indicating the value of the purchased materials and the year of supply must be identical to the last fiscal year                            |
|-------------------------------------|--|
|                                     | If the supplier is not the factory itself, a letter is required that states the supplier is an agent for an Emirati / Gulf factory, so that the invoices and certificates to be approved |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Apply to "Issue of value-added certificate" (moiat.gov.ae)   |
| Service procedures                  | - Payment of fees  |
|                                     | - Application review by the designated employee to check application data and attachments  |
|                                     | - Issuance of the certificate if approved  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Five working days  |
| Target customer groups              | Company  |
| Condition                           | N/A  |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | The Ministry of Economy  |
| other services                      | The Millistry of Economy   |
| Package                             | N/A  |
| Sustainability goals                | - Clean water and sanitation   |
|                                     | - Decent work and economic growth  |
|                                     | - Industry innovation and infrastructure   |
| Communication channels              | - Call Center: 600 565554  |
|                                     | - E-mail: customercare@moiat.gov.ae  |
|                                     | - Technical support: support@moiat.gov.ae  |

# Conformity sector services

## $Issuing \ conformity \ certificates \ for \ products \ according \ to \ health \ and \ safety \ requirements$

| Issuing conformity certificates for products according to health and safety requirements |   |
|--|---|
| Service ID   | 114-30-001-000  |
| Service name   | Issuing conformity certificates for products according to health and safety requirements  |
| Service category   | Conformity services   |
| Subclass of service  | Products subject to and not subject to technical regulation   |
| Service type   | procedural  |
| Service description  | Registration and issuance of a conformity certificate according to the Emirates Conformity Assessment Program (ECAS) confirm its conformity with the approved technical requirements. |
|  | - Submitting a request to register products and services in the UAE Conformity Assessment System: 600 dirhams   |
|  | - Technical review of documents for each conformity certificate: 620 dirhams  |
| Service fee  | - Issuance of conformity certificate from the Ministry: 500 dirhams   |
|  | - Carrying out the technical evaluation of the establishments for their registration in the UAE Conformity Assessment System: 2500 dirhams per working day / technical                |
|  | assessor. (in case the technical evaluation was conducted)  |
| S  | - A valid trade license   |
| Service requirements   | - A test report on the product issued by an accredited laboratory   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| S:   | - Apply to "Issuing conformity certificates for products according to health and safety requirements" (moiat.gov.ae)  |
| Service procedures   | - Attach the required documents   |
|  | - Payment of fees   |
|  | - The Ministry services digital platform (moiat.gov.ae)   |
|  | - Ministry Mobile app:  |
| Service delivery channels  | MoIAT - Apps on Google Play   |
|  | MOIAT on the App Store (apple.com)  |
| Service completion period  | One and a half working day  |
| Target customer groups   | Сотрапу   |
| Condition  | The application will be canceled after 6 months if the requirements are not completed by the customer.  |
| Service provision times  | 24 hours a day, 7 days a week   |
| Interconnection of the service with other services                                       | N/A   |

| Package                | N/A   |
|------------------------|---|
| Sustainability goals   | - Promoting sustainable and inclusive economic growth for all.    |
|                        | - Productive workforce and provide decent work for all            |
|                        | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels | - Call Center: 600 565554   |
|                        | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

## $Is suing \ conformity \ certificates \ for \ products \ not \ subject \ to \ technical \ regulations$

| Issuing conformity certificates for products not subject to technical regulations |  |
|---|--|
| Service ID  | 114-30-010-000   |
| Service name  | Issuing conformity certificates for products not subject to technical regulations  |
| Service category  | Conformity services  |
| Subclass of service   | Products subject to and not subject to technical regulations   |
| Service type  | procedural   |
| Service description   | Issuing conformity certificates for products according to health and safety requirements   |
|   | - Submitting a request to register products and services in the UAE Conformity Assessment System: 600 dirhams  |
|   | - Technical review of documents for each conformity certificate: 620 dirhams   |
| Service fee   | - Issuance of conformity certificate from the Ministry: 500 dirhams  |
|   | - Carrying out the technical evaluation of the establishments for their registration in the UAE Conformity Assessment System: 2500 dirhams per working day / technical |
|   | assessor. (in case the technical evaluation was conducted)   |
| Comico voquiroments   | - A valid trade license  |
| Service requirements  | - A test report on the product issued by an accredited laboratory  |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|   | - Apply to "Issuing conformity certificates for products not subject to technical regulations" (moiat.gov.ae)  |
| Service procedures  | - Attach the required documents  |
|   | - Payment of fees  |
| Service delivery channels   | - The Ministry services digital platform (moiat.gov.ae)  |
|   | - Ministry Mobile app:   |
|   | ● MoIAT - Apps on Google Play  |

|                                     | MOIAT on the App Store (apple.com)   |
|-------------------------------------|--|
| Service completion period           | Six working days   |
| Target customer groups              | Company  |
| Condition                           | The application will be canceled after 6 months if the requirements are not completed by the customer. |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | N/A  |
| other services                      |  |
| Package                             | N/A  |
|                                     | - Promoting sustainable and inclusive economic growth for all.   |
| Sustainability goals                | - Productive workforce and provide decent work for all   |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects                                      |
|                                     | - Call Center: 600 565554  |
| Communication channels              | - E-mail: customercare@moiat.gov.ae  |
|                                     | - Technical support: support@moiat.gov.ae  |

## Issuance of license Certificate to use National Conformity Marks

| Issuance of license Certificate to use National Conformity Marks |  |
|--|--|
| Service ID   | 114-29-003-000   |
| Service name   | Issuance of license Certificate to use National Conformity Marks   |
| Service category   | Conformity services  |
| Subclass of service  | National Mark of Conformity license  |
| Service type   | procedural   |
| Service description  | A license to use the national marks of conformity for products for three years, and also confirm the facility's commitment to the requirements specified for the national marks of |
| Service description  | conformity (Emirati Quality Mark, Halal National Mark, Environmental Mark, Made in UAE Mark).  |
|  | - Conducting a technical assessment to obtain a license for national conformity marks: 2,500 per day and per assessor  |
| Service fee  | - Issuance of a license certificate for the use of national marks of conformity, for a period of three years, from the Ministry or a specific conformity assessment body: 2000     |
|  | dirhams  |
|  | - A valid industrial/commercial license in the country or a declaration of responsibility for factories outside the country  |
| Service requirements   | - Certificate of conformity  |
|  | - Factory field visit report   |

|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)                                       |
|-------------------------------------|---|
| Service procedures                  | - Apply to "Issuance of license Certificate to use National Conformity Marks" (moiat.gov.ae)            |
|                                     | - Attach the required documents   |
|                                     | - Payment of fees   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
| Control Procedure                   | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Six working days  |
| Target customer groups              | Company   |
|                                     | It accepts a maximum of 1000 models/products per license  |
| Condition                           | - The application will be canceled after 6 months if the requirements are not completed by the customer |
|                                     | - The facility will be inspected and monitored on an annual basis                                       |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | N/A   |
| other services                      |   |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects                                       |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## Scope Expansion of National Conformity Marks

| Scope Expansion of National Conformity Marks |  |
|--|--|
| Service ID                                   | 114-29-003-001                               |
| Service name                                 | Scope Expansion of National Conformity Marks |
| Service category                             | Conformity services                          |
| Subclass of service                          | National Mark of Conformity license          |

| Service type                        | procedural  |
|-------------------------------------|---|
| Service description                 | Expanding the scope of the number of products for national conformity marks issued within their validity period (Emirati Quality Mark, Halal National Mark, Environmental Mark, Made in UAE Mark)   |
| Service fee                         | 250 dirhams   |
|                                     | - A valid national conformity mark license issued by the Ministry.  |
| Service requirements                | - Certificate of conformity for new products  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Comico proceduros                   | - Apply to "Scope Expansion of National Conformity Marks" (moiat.gov.ae)  |
| Service procedures                  | - Attach the required documents   |
|                                     | - Payment of fees   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
| Control Library Lands               | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Five working days   |
| Target customer groups              | Company   |
|                                     | - Only one of the items mentioned in each order shall be submitted  |
| Condition                           | - It accepts a maximum of 1000 models/products per license  |
|                                     | - The application will be canceled after 6 months if the requirements are not completed by the customer   |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Issuance of license Certificate to use National Conformity Marks  |
| other services                      | Social color needs and read to also read that the social read to also |
| Package                             | N/A   |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.  |
|                                     | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## Issue Product Status Statement for Used Imported Vehicles

| Issue Product Status Statement for Used Imported Vehicles |   |
|---|---|
| Service ID  | 114-30-007-000  |
| Service name  | Issue Product Status Statement for Used Imported Vehicles   |
| Service category  | Conformity services   |
| Subclass of service                                       | Products subject to and not subject to technical regulations  |
| Service type  | procedural  |
| Service description                                       | Issuing a product status statement to verify the used/imported vehicles to verify compliance with the UAE regulations |
| Service fee   | 200 dirhams   |
| Service requirements                                      | - Product identification card to verify used imported vehicles  |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Service procedures  | - Apply to "Issue Product Status Statement for Used Imported Vehicles" (moiat.gov.ae)                                 |
|   | - Payment of fees   |
|   | - The Ministry services digital platform (moiat.gov.ae)   |
|   | - Ministry Mobile app:  |
| Service delivery channels                                 | MoIAT - Apps on Google Play   |
|   | MOIAT on the App Store (apple.com)  |
| Service completion period                                 | Instant service   |
| Target customer groups                                    | Individuals   |
| Condition   | N/A   |
| Service provision times                                   | 24 hours a day, 7 days a week   |
| Interconnection of the service with other services        | Issuing a product identification card to verify used imported vehicles  |
| Package   | N/A   |
|   | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                                      | - Productive workforce and provide decent work for all  |
|   | - Ensuring a healthy life and promoting well-being in all aspects   |
|   | - Call Center: 600 565554   |
| Communication channels                                    | - E-mail: customercare@moiat.gov.ae   |
|   | - Technical support: support@moiat.gov.ae   |

## Issue a Product Efficiency Card

|                                     | Issue a Product Efficiency Card  |
|-------------------------------------|--|
| Service ID                          | 114-33-001-000   |
| Service name                        | Issue a Product Efficiency Card  |
| Service category                    | Conformity services  |
| Subclass of service                 | Energy and water efficiency labels for green products  |
| Service type                        | procedural   |
| Service description                 | Issuing energy and water efficiency cards for electrical appliances and environmental performance efficiency cards for water-saving tools and paints |
|                                     | - Energy efficiency card for level (1) star: 10 dirhams/card   |
|                                     | - Energy efficiency card for level (2) stars: 7 dirhams/card   |
| Service fee                         | - Energy efficiency card for level (3) star: 5 dirhams/card  |
|                                     | - Energy efficiency card for level (4) star: 1 dirham/card   |
|                                     | - Energy efficiency card for level (5) stars: free of charge   |
| Service requirements                | National Conformity Marks  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
| Service procedures                  | - Apply to "Issue a Product Efficiency Card" (moiat.gov.ae)  |
|                                     | - Payment of fees  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Instant service  |
| Target customer groups              | Company  |
| Condition                           | N/A  |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | Issuing conformity certificates for products according to health and safety requirements   |
| other services                      | 1334III g contornity certaincates for products according to health and safety requirements   |
| Package                             | N/A  |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.   |
| Justamavinty goals                  | - Productive workforce and provide decent work for all   |

|                        | - Ensuring a healthy life and promoting well-being in all aspects |
|------------------------|---|
| Communication channels | - Call Center: 600 565554   |
|                        | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

## Issue Product Status Statement for Customs Shipment

| Issue Product Status Statement for Customs Shipment |   |  |
|---|---|--|
| Service ID  | 114-30-009-000  |  |
| Service name  | Issue Product Status Statement for Customs Shipment   |  |
| Service category                                    | Conformity services   |  |
| Subclass of service                                 | Products subject to and not subject to technical regulations  |  |
| Service type  | procedural  |  |
| Service description                                 | Issuing a product status statement to release a customs shipment to facilitate and expedite the process of clearing customs shipments |  |
| Service fee   | 200 dirhams for each Customs Shipment Statement   |  |
|   | - A copy of the valid commercial/industrial license for the companies   |  |
| Service requirements                                | - A copy of the identity card for individuals   |  |
| Service requirements                                | - A copy of at least one of the following documents: customs declaration/invoice/inspection statement/product list                    |  |
|   | - A picture of the product (if any)   |  |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)   |  |
| Service procedures                                  | - Apply to "Issue Product Status Statement for Customs Shipment" (moiat.gov.ae)   |  |
|   | - Payment of fees   |  |
|   | - The Ministry services digital platform (moiat.gov.ae)   |  |
| Control Procedure                                   | - Ministry Mobile app:  |  |
| Service delivery channels                           | <ul> <li>MoIAT - Apps on Google Play</li> </ul>   |  |
|   | MOIAT on the App Store (apple.com)  |  |
| Service completion period                           | Instant service   |  |
| Target customer groups                              | Company & Individual  |  |
| Condition   | N/A   |  |
| Service provision times                             | 24 hours a day, 7 days a week   |  |

| Interconnection of the service with | N/A   |
|-------------------------------------|---|
| other services                      |   |
| Package                             | N/A   |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.    |
|                                     | - Productive workforce and provide decent work for all            |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

## Issue product label cards for Used Imported Vehicles

| Issue product label cards for Used Imported Vehicles |   |
|--|---|
| Service ID   | 114-30-008-000  |
| Service name   | Issue product label cards for Used Imported Vehicles  |
| Service category                                     | Conformity services   |
| Subclass of service                                  | Products subject to and not subject to technical regulations  |
| Service type   | procedural  |
| Service description                                  | Issuing a product label card to verify used imported vehicles according to the approved technical requirements. |
| Service fee  | 7 dirhams per vehicle   |
| Service requirements                                 | The vehicle identification number   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Service procedures                                   | - Apply to "Issue product label cards for Used Imported Vehicles" (moiat.gov.ae)                                |
|  | - Payment of fees   |
|  | - The Ministry services digital platform (moiat.gov.ae)   |
| Control Dronning                                     | - Ministry Mobile app:  |
| Service delivery channels                            | MoIAT - Apps on Google Play   |
|  | MOIAT on the App Store (apple.com)  |
| Service completion period                            | Instant service   |
| Target customer groups                               | Individual  |
| Condition  | N/A   |
| Service provision times                              | 24 hours a day, 7 days a week   |

| Interconnection of the service with | N/A   |  |
|-------------------------------------|---|--|
| other services                      |   |  |
| Package                             | N/A   |  |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.    |  |
|                                     | - Productive workforce and provide decent work for all            |  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects |  |
| Communication channels              | - Call Center: 600 565554   |  |
|                                     | - E-mail: customercare@moiat.gov.ae                               |  |
|                                     | - Technical support: support@moiat.gov.ae                         |  |

#### Issue a Product Label Card

| Issue a Product Label Card |   |
|----------------------------|---|
| Service ID                 | 114-30-004-000  |
| Service name               | Issue a Product Label Card  |
| Service category           | Conformity services   |
| Subclass of service        | Products subject to and not subject to technical regulations                                      |
| Service type               | procedural  |
| Service description        | Issue a Product Label Card  |
| Service fee                | 1 dirham For each label card  |
|                            | - A valid trade license   |
| Service requirements       | - Certificate of conformity   |
|                            | - letter of Authorization (distributor) from the factory to distribute the product in the country |
|                            | - log in to the Ministry services digital platform (moiat.gov.ae)                                 |
| Service procedures         | - Apply to "Issue a Product Label Card" (moiat.gov.ae)  |
|                            | - Payment of fees   |
|                            | - The Ministry services digital platform (moiat.gov.ae)   |
| Control Proceedings        | - Ministry Mobile app:  |
| Service delivery channels  | MoIAT - Apps on Google Play   |
|                            | MOIAT on the App Store (apple.com)  |
| Service completion period  | Instant service   |

| Target customer groups              | company  |
|-------------------------------------|--|
| Condition                           | N/A  |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO) |
| other services                      |  |
| Package                             | N/A  |
|                                     | - Promoting sustainable and inclusive economic growth for all.                         |
| Sustainability goals                | - Productive workforce and provide decent work for all                                 |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects                      |
| Communication channels              | - Call Center: 600 565554  |
|                                     | - E-mail: customercare@moiat.gov.ae  |
|                                     | - Technical support: support@moiat.gov.ae  |

#### Issue Product Status Statement for Drones

| Issue Product Status Statement for Drones |  |
|---|--|
| Service ID                                | 114-30-006-000   |
| Service name                              | Issue Product Status Statement for Drones  |
| Service category                          | Conformity services  |
| Subclass of service                       | Products subject to and not subject to technical regulations   |
| Service type                              | procedural   |
| Service description                       | Issuance of a product status statement to register products and systems for aircraft and unmanned aerial vehicles (Drones) |
| Service fee                               | 200 dirhams  |
|   | For professionals:   |
|   | Issuing a product status statement from the Ministry of Industry and Advanced Technology:                                  |
|   | - Valid license commercial/Industrial (with activity related to the product).  |
| Service requirements                      | - The applicant's Emirates ID.   |
|   | - Product technical specification information.   |
|   | - A copy of the user guide for the product.  |
|   | - A picture of the product.  |
|   | - Product manufacturer serial number.  |
|   | - Acknowledgment of the specifications according to the Board of Directors Resolution No. (22) for the year 2019.          |

|                                     | Issuing a permit for professional operators from the General Authority of Civil Aviation:                         |
|-------------------------------------|---|
|                                     | - Security clearance from the General Authority of Civil Aviation.  |
|                                     | - Subscribe to the electronic publications of the General Authority of Civil Aviation.                            |
|                                     | For suppliers:  |
|                                     | - Valid license commercial/Industrial (with activity related to the product).                                     |
|                                     | - The approval of the Telecommunications and Digital Government Regulatory Authority.                             |
|                                     | - Product test certificate from the Telecommunications and Digital Government Regulatory Authority.               |
|                                     | - A copy of the user guide for the product.   |
|                                     | - A picture of the product.   |
|                                     | - Acknowledgment of the specifications according to the Board of Directors Resolution No. (22) for the year 2019. |
|                                     | for individuals   |
|                                     | - A copy of the Emirates ID (passport for non-residents in the Emirates)  |
|                                     | - Product technical specification information.  |
|                                     | - A copy of the user guide for the product.   |
|                                     | - A picture of the product.   |
|                                     | - A copy of the serial number of the product.   |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Camilan awara dawar                 | - Apply to "Issue Product Status Statement for Drones" (moiat.gov.ae)   |
| Service procedures                  | - Attach the required documents   |
|                                     | - Payment of fees   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Five working days   |
| Target customer groups              | Company and individual  |
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | N/A   |
| other services                      |   |
| Package                             | Drone package   |

|                        | - Promoting sustainable and inclusive economic growth for all.    |
|------------------------|---|
| Sustainability goals   | - Productive workforce and provide decent work for all            |
|                        | - Ensuring a healthy life and promoting well-being in all aspects |
|                        | - Call Center: 600 565554   |
| Communication channels | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

#### Issue Product Label Card for Drones

| Issue Product Label Card for Drones |  |
|-------------------------------------|--|
| Service ID                          | 114-30-006-000   |
| Service name                        | Issue Product Label Card for Drones  |
| Service category                    | Conformity services  |
| Subclass of service                 | Products subject to and not subject to technical regulations   |
| Service type                        | procedural   |
| Service description                 | Issuance of a product statement card to register products and systems for aircraft and unmanned aerial vehicles (Drones)   |
| Service fee                         | 1 dirham for each product label card   |
| Service requirements                | Product Status Statement for Drones  |
|                                     | <ul> <li>log in to the Ministry services digital platform (moiat.gov.ae)</li> <li>Apply to "Issue Product Label Card for Drones" (moiat.gov.ae)</li> </ul>   |
| Service procedures                  | - Payment of fees  |
|                                     | - Get the label cards  |
| Service delivery channels           | <ul> <li>The Ministry services digital platform (moiat.gov.ae)</li> <li>Ministry Mobile app:</li> <li>MoIAT - Apps on Google Play</li> <li>MOIAT on the App Store (apple.com)</li> </ul>   |
| Service completion period           | Instant service  |
| Target customer groups              | Company and individual   |
| Condition                           | <ul> <li>The process of using or operating the product requires a special permit from the General Authority of Civil Aviation</li> <li>This service does not apply to products intended for military use and security purposes and products of unmanned airships.</li> </ul> |
| Service provision times             | 24 hours a day, 7 days a week  |

| Interconnection of the service with other services | Issue Product Status Statement for Drones                         |
|--|---|
| Package  | Drone package   |
| Sustainability goals                               | - Promoting sustainable and inclusive economic growth for all.    |
|  | - Productive workforce and provide decent work for all            |
|  | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels                             | - Call Center: 600 565554   |
|  | - E-mail: customercare@moiat.gov.ae                               |
|  | - Technical support: support@moiat.gov.ae                         |

## Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)

| Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO) |  |
|--|--|
| Service ID   | 114-30-003-000   |
| Service name   | Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)                             |
| Service category   | Conformity services  |
| Subclass of service  | Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)                             |
| Service type   | procedural   |
| Service description  | Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)                             |
| Service fee  | 50 dirhams for each copy of the GSO conformity certificate   |
| Service requirements   | - A valid trade license  |
| Service requirements   | - GSO conformity certificate   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)  |
| Service procedures   | - Apply to "Attestation of Conformity Certificate issued by GCC Standardization Organization (GSO)" (moiat.gov.ae) |
| Service procedures   | - Attach the required documents  |
|  | - Payment of fees  |
|  | - The Ministry services digital platform (moiat.gov.ae)  |
| Comica dalisani channale   | - Ministry Mobile app:   |
| Service delivery channels  | <ul> <li>MoIAT - Apps on Google Play</li> </ul>  |
|  | MOIAT on the App Store (apple.com)   |
| Service completion period  | Instant service  |

| Target customer groups              | Company   |
|-------------------------------------|---|
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week                                     |
| Interconnection of the service with | N/A   |
| other services                      |   |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.    |
| Sustainability goals                | - Productive workforce and provide decent work for all            |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

# National Accreditation Department Services

## Issuing a non-objection certificate

| Issuing a non-objection certificate |   |
|-------------------------------------|---|
| Service ID                          | 114-28-004-000  |
| Service name                        | Issuing a non-objection certificate   |
| Service category                    | National accreditation services   |
| Subclass of service                 | Entity registration   |
| Service type                        | procedural  |
| Service description                 | Issuing a no-objection certificate to complete the issuance of the trade license.   |
| Service fee                         | 300 dirhams   |
| Service requirements                | A softcopy/electronic undertaking to obtain a registration certificate within six months of the issuance of the no-objection letter |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
| Constanting                         | - Apply to "Issuing a non-objection certificate" (moiat.gov.ae)   |
| Service procedures                  | - Attach the required documents   |
|                                     | - Payment of fees   |
| Service delivery channels           | - The Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Ministry Mobile app:  |

|                                     | MoIAT - Apps on Google Play   |
|-------------------------------------|---|
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Instant service   |
| Target customer groups              | Company (conformity assessment bodies)  |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled  |
| C. Alexander                        | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension   |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued |
|                                     | to the conformity assessment body.  |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Registration of conformity assessment bodies  |
| other services                      | Registration of comornity assessment bodies   |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## Registration of conformity assessment bodies

| Registration of conformity assessment bodies |  |
|--|--|
| Service ID                                   | 114-28-001-000   |
| Service name                                 | Registration of conformity assessment bodies   |
| Service category                             | National accreditation services  |
| Subclass of service                          | Entity registration  |
| Service type                                 | procedural   |
| Service description                          | An approval issued from the national accreditation department for the conformity assessment body to be granted permission to carry out conformity assessment activities in the UAE after |
| Service description                          | meeting a set of technical requirements  |
| Service fee                                  | - Submitting a registration application of 1000 dirhams for each application   |
|  | - Registration of conformity assessment activity for one year, 1000 dirhams for each registration.   |
|  | - Carrying out the assessment process of 3000 dirhams for each resident every day  |

|                                     | - A valid trade license in the United Arab Emirates.  |  |
|-------------------------------------|---|--|
| Service requirements                | - Quality manual and related documents.   |  |
|                                     | - Obtaining accreditation within one year from the date of issuance of the registration certificate if the entity carries out conformity assessment activities in the areas required for    |  |
|                                     | accreditation.  |  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |  |
|                                     | - Apply to "Registration of conformity assessment bodies" (moiat.gov.ae)  |  |
| Section and the                     | - Attach the required documents   |  |
| Service procedures                  | - Payment of fees   |  |
|                                     | - Carry out the assessment process  |  |
|                                     | - Get the certificate   |  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |  |
|                                     | - Ministry Mobile app:  |  |
| Service delivery channels           | MoIAT - Apps on Google Play   |  |
|                                     | MOIAT on the App Store (apple.com)  |  |
| Service completion period           | Thirty working days   |  |
| Target customer groups              | Company (conformity assessment bodies)  |  |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled  |  |
| Condition                           | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension   |  |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued |  |
|                                     | to the conformity assessment body.  |  |
| Service provision times             | 24 hours a day, 7 days a week   |  |
| Interconnection of the service with | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies   |  |
| other services                      | Accreditation of comorning assessment bodies and the appointment of comorning assessment bodies   |  |
| Package                             | N/A   |  |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.  |  |
|                                     | - Productive workforce and provide decent work for all  |  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |  |
|                                     | - Call Center: 600 565554   |  |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |  |
|                                     | - Technical support: support@moiat.gov.ae   |  |

## Amendment on the Registration Certificate of Conformity Assessment Bodies Certificate

|                                     | Amendment on the Registration Certificate of Conformity Assessment Bodies Certificate  |
|-------------------------------------|--|
| Service ID                          | 114-28-001-003   |
| Service name                        | Amendment on the Registration Certificate of Conformity Assessment Bodies Certificate  |
| Service category                    | National accreditation services  |
| Subclass of service                 | Entity registration  |
| Service type                        | Commercial   |
| Service description                 | Modifying the registration certificate issued by the National Accreditation Department after the conformity assessment body submitted all the evidence to amend the certificate.   |
| Service fee                         | 500 dirhams  |
|                                     | - A valid trade license in the United Arab Emirates.   |
| Service requirements                | - Quality manual and related documents.  |
|                                     | - A valid registration certificate   |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Apply to "Amendment on the Registration Certificate of Conformity Assessment Bodies Certificate" (moiat.gov.ae)  |
| Service procedures                  | - Attach the required documents  |
|                                     | - Payment of fees  |
|                                     | - Get the certificate  |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | Five working days  |
| Target customer groups              | Company (conformity assessment bodies)   |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled   |
| c lu                                | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension  |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued  |
|                                     | to the conformity assessment body.   |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | Association of conformity association and the appointment of conformity association at the second se |
| other services                      | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies  |
| Package                             | N/A  |

| Sustainability goals   | - Promoting sustainable and inclusive economic growth for all.    |
|------------------------|---|
|                        | - Productive workforce and provide decent work for all            |
|                        | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels | - Call Center: 600 565554   |
|                        | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

## Renewal of Registration of Conformity Assessment Bodies

|                           | Renewal of Registration of Conformity Assessment Bodies   |
|---------------------------|---|
| Service ID                | 114-28-001-002  |
| Service name              | Renewal of Registration of Conformity Assessment Bodies   |
| Service category          | National accreditation services   |
| Subclass of service       | Entity registration   |
| Service type              | procedural  |
| Service description       | Renewing the approval issued through the National Accreditation Department so that the conformity assessment body is granted permission to conduct conformity assessment activities |
| Service description       | in the Emirates after meeting a set of technical requirements   |
|                           | - Renewal of registration is 800 dirhams for each time  |
| Service fee               | - Carrying out the assessment process is 3000 dirhams for each assessor and for every day   |
|                           | - Delay in renewing the registration for a period exceeding 15 days from the expiry date of 100 dirhams for each day, with a maximum of 1500 dirhams                                |
|                           | - A valid trade license in the United Arab Emirates.  |
| Service requirements      | - Quality manual and related documents.   |
|                           | - A valid registration certificate  |
|                           | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                           | - Apply to "Renewal of Registration of Conformity Assessment Bodies" (moiat.gov.ae)   |
| Camilar ann an Austr      | - Attach the required documents   |
| Service procedures        | - Payment of fees   |
|                           | - Carry out the assessment process  |
|                           | - Get the certificate   |
| Service delivery channels | - The Ministry services digital platform (moiat.gov.ae)   |
| Service delivery channels | - Ministry Mobile app:  |

|                                     | MoIAT - Apps on Google Play   |
|-------------------------------------|---|
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Thirty working days   |
| Target customer groups              | Company (conformity assessment bodies)  |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled  |
| C. Are                              | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension   |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued |
|                                     | to the conformity assessment body.  |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies   |
| other services                      | Accreditation of comornity assessment bodies and the appointment of comornity assessment bodies   |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
| Communication channels              | - Call Center: 600 565554   |
|                                     | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## Registration of Halal Certification Bodies

| Registration of Halal Certification Bodies |  |
|--|--|
| Service ID                                 | 114-35-001-000   |
| Service name                               | Registration of Halal Certification Bodies   |
| Service category                           | National accreditation services  |
| Subclass of service                        | Halal Certification Bodies   |
| Service type                               | procedural   |
| Service description                        | It is a procedure by which official recognition is granted by the Ministry of acceptance of halal certificates issued by registered halal certification bodies, following Cabinet Resolution No. |
|  | (10) of 2014 regarding the UAE system for the control of halal products.   |
| Service fee                                | - 1000 dirhams/domain  |
|  | - 1000 dirhams for a Registration certificate  |

|                                     | - A valid commercial license or its equivalent  |
|-------------------------------------|---|
| Service requirements                | - A valid accreditation certificate with the scope of the accreditation certificate from an accreditation body acceptable to the Ministry.  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Apply to "Registration of Halal Certification Bodies" (moiat.gov.ae)  |
| C:                                  | - Attach the required documents   |
| Service procedures                  | - Application review by the designated employee to check application data and attachments   |
|                                     | - Payment of fees   |
|                                     | - Issuance of the certificate   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
| Camica dalisami channale            | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | Ten working days  |
| Target customer groups              | Halal certification bodies worldwide  |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled  |
| Condition                           | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension   |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued |
|                                     | to the conformity assessment body.  |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies   |
| other services                      |   |
| Package                             | N/A   |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.  |
|                                     | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

#### Amendment on the Registration of Halal Certification Bodies Certificate

|  | Amendment on the Registration of Halal Certification Bodies Certificate   |
|--|---|
| Service ID   | 114-35-001-002  |
| Service name                                       | Amendment on the Registration of Halal Certification Bodies Certificate   |
| Service category                                   | National accreditation services   |
| Subclass of service                                | Halal Certification Bodies  |
| Service type                                       | procedural  |
| Service description                                | An amendment to the registration certificate of the Halal certification bodies, after the entity has submitted all the evidence.  |
| Service fee  | - 500 dirhams - 1000 dirhams for each request   |
| Service requirements                               | <ul> <li>A valid commercial license or its equivalent</li> <li>A valid accreditation certificate with the scope of the accreditation certificate from an accreditation body acceptable to the Ministry.</li> </ul>  |
| Service procedures                                 | <ul> <li>log in to the Ministry services digital platform (moiat.gov.ae)</li> <li>Apply to "Amendment on the Registration of Halal Certification Bodies Certificate" (moiat.gov.ae)</li> <li>Attach the required documents</li> <li>Application review by the designated employee to check application data and attachments</li> <li>Payment of fees</li> <li>Issuance of the certificate</li> </ul>  |
| Service delivery channels                          | <ul> <li>The Ministry services digital platform (moiat.gov.ae)</li> <li>Ministry Mobile app:</li> <li>MolAT - Apps on Google Play</li> <li>MOIAT on the App Store (apple.com)</li> </ul>  |
| Service completion period                          | Ten working days  |
| Target customer groups                             | Halal certification bodies worldwide  |
| Condition  | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued to the conformity assessment body. |
| Service provision times                            | 24 hours a day, 7 days a week   |
| Interconnection of the service with other services | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies   |

| Package                | N/A   |
|------------------------|---|
| Sustainability goals   | - Promoting sustainable and inclusive economic growth for all.    |
|                        | - Productive workforce and provide decent work for all            |
|                        | - Ensuring a healthy life and promoting well-being in all aspects |
| Communication channels | - Call Center: 600 565554   |
|                        | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

## Renewal of Registration of Halal Certification Bodies

| Renewal of Registration of Halal Certification Bodies |  |
|---|--|
| Service ID  | 114-35-001-001   |
| Service name  | Renewal of Registration of Halal Certification Bodies  |
| Service category                                      | National accreditation services  |
| Subclass of service                                   | Halal Certification Bodies   |
| Service type  | procedural   |
| Service description                                   | Renewing the registration of Halal certification bodies, according to which an official recognition by the Ministry of continuity of acceptance of Halal certificates issued by registered Halal |
| Service description                                   | certification bodies is granted, following Cabinet Resolution No. (10) of 2014 regarding the UAE system for the control of Halal products.   |
| Service fee   | 800 dirhams  |
|   | - A valid commercial license or its equivalent   |
| Service requirements                                  | - A valid accreditation certificate with the scope of the accreditation certificate from an accreditation body acceptable to the Ministry.   |
|   | - A valid registration certificate from the Ministry   |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|   | - Apply to "Renewal of Registration of Halal Certification Bodies" (moiat.gov.ae)  |
| Camian arrandores                                     | - Attach the required documents  |
| Service procedures                                    | - Application review by the designated employee to check application data and attachments  |
|   | - Payment of fees  |
|   | - Issuance of the certificate  |
| Service delivery channels                             | - The Ministry services digital platform (moiat.gov.ae)  |
|   | - Ministry Mobile app:   |
|   | MoIAT - Apps on Google Play  |

|                                     | MOIAT on the App Store (apple.com)  |  |
|-------------------------------------|---|--|
| Service completion period           | Ten working days  |  |
| Target customer groups              | Halal certification bodies worldwide  |  |
|                                     | Applying for a permit to practice an activity within a period not exceeding six months starting from the date of issuance of the commercial license, and the application shall be canceled  |  |
| Condition                           | after 6 months if the entity does not fulfill the requirements for practicing the activity. This period may be extended for a similar period based on justified reasons for its extension   |  |
| Condition                           | estimated by the Ministry. If the entity does not meet the requirements within the specified period, the Ministry addresses the licensing authority to cancel the commercial license issued |  |
|                                     | to the conformity assessment body.  |  |
| Service provision times             | 24 hours a day, 7 days a week   |  |
| Interconnection of the service with |   |  |
| other services                      | Accreditation of conformity assessment bodies and the appointment of conformity assessment bodies   |  |
| Package                             | N/A   |  |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |  |
| Communication channels              | - Call Center: 600 565554   |  |
|                                     | - E-mail: customercare@moiat.gov.ae   |  |
|                                     | - Technical support: support@moiat.gov.ae   |  |

## Registration of Maintenance, Repair, and Calibration of Legal Measuring Instruments Workshop

| Registration of Maintenance, Repair, and Calibration of Legal Measuring Instruments Workshop |   |
|--|---|
| Service ID   | 114-37-001-000  |
| Service name   | Registration of Maintenance, Repair, and Calibration of Legal Measuring Instruments Workshop  |
| Service category   | National accreditation services   |
| Subclass of service  | Legal Measuring Instruments Workshop  |
| Service type   | procedural  |
| Service description  | Issuance of a registration certificate for maintenance and calibration workshops for legal measurement instruments According to the technical requirements of the Chairman of the |
| Service description  | Board's decision No. (15) for the year 2015,  |
| Service fee  | 3000 dirhams  |
| Service requirements   | - Valid trade / industrial license  |
|  | - Calibration certificates for reference standards.   |

|  | - Procedures for handling the reference standards  |
|--|--|
|  | - Technical procedures and forms used for maintenance of measuring instruments.  |
|  | - Maintenance and calibration form.  |
|  | - Operating Plan   |
|  | - Site Map   |
|  | - Qualification of staff.  |
|  | - Efficiency and accuracy of Infrastructure and technical tools.   |
|  | - Appropriate measurement criteria for the activity  |
|  | - Quality management system.   |
|  | - Provide a prices list for customers printed clearly and publicly   |
|  | - Provide distinctive marks or seals for the operator approved by ESMA.  |
|  | - Electronic declaration.  |
|  | - FeesValid UAE Trade License  |
|  | - Quality Manual and Procedures.   |
|  | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|  | - Apply to "Registration of Maintenance, Repair, and Calibration of Legal Measuring Instruments Workshop" (moiat.gov.ae) |
|  | - Attach the required documents  |
| Service procedures                                 | - Payment of fees  |
|  | - Application review by the designated employee to check application data and attachments                                |
|  | - Field visit  |
|  | - Get the certificate  |
|  | - The Ministry services digital platform (moiat.gov.ae)  |
| Camilaa dalisaan daanaada                          | - Ministry Mobile app:   |
| Service delivery channels                          | MoIAT - Apps on Google Play  |
|  | MOIAT on the App Store (apple.com)   |
| Service completion period                          | Eight working days   |
| Target customer groups                             | Maintenance, repair, and calibration of legal measuring instruments  |
| Condition  | The certificate is valid for Two years   |
| Service provision times                            | 24 hours a day, 7 days a week  |
| Interconnection of the service with other services | N/A  |

| Package                | N/A   |
|------------------------|---|
|                        | - Promoting sustainable and inclusive economic growth for all.    |
| Sustainability goals   | - Productive workforce and provide decent work for all            |
|                        | - Ensuring a healthy life and promoting well-being in all aspects |
|                        | - Call Center: 600 565554   |
| Communication channels | - E-mail: customercare@moiat.gov.ae                               |
|                        | - Technical support: support@moiat.gov.ae                         |

## Accreditation of conformity assessment bodies

| Accreditation of conformity assessment bodies |  |
|---|--|
| Service ID                                    | 114-28-002-000   |
| Service name                                  | Accreditation of conformity assessment bodies  |
| Service category                              | National accreditation services  |
| Subclass of service                           | Accreditation of conformity assessment bodies  |
| Service type                                  | procedural   |
| Service description                           | A procedure by which official recognition is granted to the conformity assessment body and announcing that it has the technical competence to carry out specific tasks in the field of conformity assessment.  Accreditation is granted in the following programs:  - Testing and calibration laboratories following the requirements of the international standard ISO/IEC 17025:2017.  |
|   | <ul> <li>Inspection bodies according to the requirements of the international standard ISO/IEC 17020:2012.</li> <li>Entities granting certificates of conformity to products following the requirements of the international standard ISO/IEC 17065:2012</li> <li>Medical laboratories follow the requirements of the international standard ISO 15189:2012.</li> <li>Halal certification bodies according to the UAE standard UAE S 2055-2:2016.</li> <li>The conformity assessment body registered with the Ministry is obligated to apply for accreditation if its activities are in the areas of mandatory accreditation specified by the Ministry.</li> <li>For more information, you can refer to the Ministry's website (www.moiat.gov.ae)</li> </ul> |
| Service fee                                   | <ul> <li>1000 dirhams for an application fee</li> <li>2000 dirhams for an urgent application</li> <li>2500 dirhams for reviewing or assessing of the quality manuals and documents (for each evaluation/revision process)</li> <li>5000 dirhams for review or urgent reviewing or assessment of the quality booklet and documents (for each evaluation/review process</li> <li>3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day)</li> <li>AED 18,000 for granting accreditation to the conformity assessment body for (3) years.</li> </ul>  |

|                           | In addition, the entity shall bear all the costs and expenses incurred from the subsequent follow-up operations (annually) for approval, in addition to the expenses of travel, |
|---------------------------|---|
|                           | transportation, the residence of the assessor, or any additional expenses.  |
|                           | - A valid trade license.  |
| · '                       | - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded)  |
| Service requirements      | - The quality management system and technical documentation related to the accreditation program specified in the application.  |
| Service requirements      | - Fill out forms related to the accreditation program and attach them to the application.   |
|                           | - Signing the agreement between the national accreditation system (Ministry of Industry and Advanced Technology) and the applicant.   |
|                           | - Pay fees on time.   |
|                           | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                           | - Apply to "Accreditation of conformity assessment bodies" (moiat.gov.ae)   |
|                           | - Attach all required documents and forms specified in the application form.  |
|                           | - Approving the terms and conditions, and policies related to accreditation, and attaching a signed copy of the agreement between the UAE National Accreditation System (the    |
|                           | Ministry) and the applicant.  |
|                           | - Application review by the designated employee to check application data and attachments   |
|                           | - Payment of fees.  |
|                           | - Attach a final copy of the agreement signed by the UAE National Accreditation System (the Ministry) and the applicant.  |
|                           | - Carrying out the document review process by the assessor.   |
|                           | - Close cases of non-conformity (if any).   |
| Service procedures        | - Planning the initial visit (if necessary).  |
| Service procedures        | - Carry out the initial visit(if necessary).  |
|                           | - Planning a field assessment for the first time.   |
|                           | - Carrying out the field assessment for the first time.   |
|                           | - Close cases of non-conformity (if any).   |
|                           | - Payment of fees and costs incurred.   |
|                           | - Issuance of the accreditation decision.   |
|                           | - Get a certificate and the field of accreditation (valid for 3 years).   |
|                           | - Obtaining the accreditation code along with the identification number issued by the Ministry for the accredited conformity assessment body.                                   |
|                           | - Announcing the field of accreditation on the Ministry's website.  |
|                           | - Implement Subsequent follow-up assessments according to the plan / annually.  |
|                           | You can refer to the guide ENAS EG 03 on the accreditation process and requirements, available on the Ministry's website.   |
| Service delivery channels | - The Ministry services digital platform (moiat.gov.ae)   |

|                                     | - Ministry Mobile app:  |
|-------------------------------------|---|
|                                     | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | 135 working days  |
|                                     | - Testing and calibration laboratories.   |
|                                     | - Inspection bodies.  |
| Target customer groups              | - Entities granting certificates of conformity to products.   |
|                                     | - Medical Laboratory.   |
|                                     | - Halal certification bodies.   |
|                                     | The application for accreditation is canceled in the following cases:   |
|                                     | - If the evaluation process is not carried out on site within a maximum period of (6) months from the date of applying due to the applicant's delay in evaluating at the specified time.          |
|                                     | - The applicant did not commit to providing the UAE national accreditation system with all the information and documents necessary to proceed with providing the service.                         |
| Contra                              | - The applicant did not pay the fees due to the Ministry and the costs incurred within the specified time.  |
| Condition                           | - The entity's unpreparedness to obtain accreditation, or failure to close cases of non-conformity may affect the entity's efficiency in performing any of its activities.                        |
|                                     | - If there is any evidence of fraudulent action by the conformity assessment body, or if the conformity assessment body provides false information or intentionally conceals                      |
|                                     | information.  |
|                                     | In all cases, the conformity assessment body shall be notified of the cancellation decision, indicating the reasons that led to that, provided that the Ministry collects all due fees and fines. |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | - Registration of Conformity Assessment Bodies  |
| other services                      | - Notification of Conformity Assessment Bodies  |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## $Amendment\ on\ the\ Accreditation\ Certificate\ of\ Conformity\ Assessment\ Bodies\ Certificate$

| Service ID 11          | 14-28-002-003  |
|------------------------|--|
| Service name Ai        | nmendment on the Accreditation Certificate of Conformity Assessment Bodies Certificate   |
| Service category N     | National accreditation services  |
| Subclass of service Ad | Accreditation of conformity assessment bodies  |
| Service type pr        | procedural   |
| A                      | procedure according to which activity in the valid accreditation certificate/field is modified is issued by the National Accreditation Department after the conformity assessment body     |
| su                     | ubmitted all the evidence to amend the certificate/field.  |
| -                      | If the accredited body wishes to amend any activity in the field of accreditation.   |
|                        | If the approved entity wishes to change the commercial license, including the name of the entity and the ownership of the entity.  |
| Service description -  | In the event of changing the location of the accredited conformity assessment body.  |
| -                      | If the accredited conformity assessment body desires to partially or completely suspend the accredited fields' accreditation, or to cancel, in whole or in part, or reduce the approved    |
| fie                    | ields.   |
| Fc                     | or more information, you can refer to the Ministry's website (www.moiat.gov.ae)  |
| -                      | 1000 dirhams for application   |
| -                      | 2000 dirhams for submitting an urgent application  |
| -                      | 1000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body  |
| Service fee            | 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)  |
| -                      | 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary)  |
| -                      | 3000 dirhams for the assessment of the conformity assessment body (field / assessor) (per resident / per day) (if necessary)   |
| -                      | In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the |
| as                     | ssessor, or any additional expenses.   |
| -                      | A valid trade license.   |
| -                      | A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded).  |
| Service requirements - | A valid accreditation certificate issued by the UAE national accreditation system.   |
| -                      | Quality manual and required technical documents.   |
| -                      | Any other documentary evidence of the required modification.   |
| -                      | log in to the Ministry services digital platform (moiat.gov.ae)  |
| Service procedures -   | Apply to "Amendment on the Accreditation Certificate of Conformity Assessment Bodies Certificate" (moiat.gov.ae)   |
| -                      | Attach all required documents and forms specified in the application form.   |

|                           | - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the              |
|---------------------------|--|
|                           | Ministry) and the applicant.   |
|                           | - Application review by the designated employee to check application data and attachments  |
|                           | - Payment of fees.   |
|                           | - Attach a final copy of the agreement signed by the UAE National Accreditation System (the Ministry) and the applicant.   |
|                           | - Close cases of non-conformity (if any).  |
|                           | - Planning a field assessment  |
|                           | - Carrying out the field assessment  |
|                           | - Close cases of non-conformity (if any).  |
|                           | - Payment of fees and costs incurred.  |
|                           | - Issuing the decision to amend a certificate/field of Accreditation   |
|                           | - Obtaining the certificate/modified field.  |
|                           | - Announcing the field of accreditation in the event of modification on the Ministry's website.  |
|                           | You can refer to the guide ENAS EG 03 on the accreditation process and requirements, available on the Ministry's website.  |
|                           | - The Ministry services digital platform (moiat.gov.ae)  |
| Control library land      | - Ministry Mobile app:   |
| Service delivery channels | MoIAT - Apps on Google Play  |
|                           | MOIAT on the App Store (apple.com)   |
| Service completion period | 5 working days (in case the amendment does not require document evaluation/field evaluation).  |
|                           | - Testing and calibration laboratories.  |
|                           | - Inspection bodies.   |
| Target customer groups    | - Entities granting certificates of conformity to products.  |
|                           | - Medical Laboratory.  |
|                           | - Halal certification bodies.  |
|                           | The application for accreditation is canceled in the following cases:  |
|                           | - If the evaluation process is not carried out on site within a maximum period of (6) months from the date of applying due to the applicant's delay in evaluating at the specified time. |
|                           | - The applicant did not commit to providing the UAE national accreditation system with all the information and documents necessary to proceed with providing the service.                |
| Condition                 | - The applicant did not pay the fees due to the Ministry and the costs incurred within the specified time.   |
|                           | - The entity's unpreparedness to obtain accreditation, or failure to close cases of non-conformity may affect the entity's efficiency in performing any of its activities.               |
|                           | - If there is any evidence of fraudulent action by the conformity assessment body, or if the conformity assessment body provides false information or intentionally conceals             |
|                           | information.   |

|                                     | In all cases, the conformity assessment body shall be notified of the cancellation decision, indicating the reasons that led to that, provided that the Ministry collects all due fees and fines. |
|-------------------------------------|---|
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | - Registration of Conformity Assessment Bodies  |
| other services                      | - Notification of Conformity Assessment Bodies  |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

## ${\bf Scope}\ {\bf Expansion}\ {\bf of}\ {\bf Accreditation}\ {\bf of}\ {\bf Conformity}\ {\bf Assessment}\ {\bf Bodies}$

| Scope Expansion of Accreditation of Conformity Assessment Bodies |  |
|--|--|
| Service ID   | 114-28-002-001   |
| Service name   | Scope Expansion of Accreditation of Conformity Assessment Bodies   |
| Service category   | National accreditation services  |
| Subclass of service  | Accreditation of conformity assessment bodies  |
| Service type   | procedural   |
|  | A procedure by which official recognition is granted to expand the scope of accreditation of a conformity assessment body, by adding new fields in the accreditation scope document of a |
|  | previously accredited conformity assessment body.  |
|  | It is awarded in the following accreditation programs:   |
|  | - Testing and calibration laboratories following the requirements of the international standard ISO/IEC 17025:2017.  |
| Service description  | - Inspection bodies according to the requirements of the international standard ISO/IEC 17020:2012.  |
|  | - Entities granting certificates of conformity to products following the requirements of the international standardISO/IEC 17065:2012  |
|  | - Medical laboratories following the requirements of the international standard ISO 15189:2012.  |
|  | - Halal certification bodies according to the UAE standard UAE S 2055-2:2016.  |
|  | For more information, you can refer to the Ministry's website (www.moiat.gov.ae)   |
|  | - 1000 dirhams for application   |
| Service fee  | - 2000 dirhams for submitting an urgent application  |
|  | - 1000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body  |

| 1                         | - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)   |
|---------------------------|---|
|                           | - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary)   |
|                           | - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary)  |
|                           | - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body  |
|                           | In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the  |
|                           | assessor, or any additional expenses.   |
|                           | - A valid trade license.  |
| Service requirements      | - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded)  |
| Service requirements      | - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process.   |
|                           | - Pay fees on time.   |
|                           | - log in to the Ministry services digital platform (moiat.gov.ae)   |
|                           | - Apply to "Scope Expansion of Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)  |
|                           | - Attach all required documents and forms specified in the application form.  |
|                           | - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the   |
|                           | Ministry) and the applicant.  |
|                           | - Payment of fees.  |
|                           | - Planning a field assessment   |
| Service procedures        | - Carrying out the field assessment   |
|                           | - Close cases of non-conformity (if any).   |
|                           | - Payment of fees and costs incurred.   |
|                           | - Issuing the decision to expand a certificate/field of Accreditation   |
|                           | - Get an updated accreditation domain   |
|                           | - Announcing the field of accreditation in the event of modification on the Ministry's website.   |
|                           | You can refer to the guide ENAS EG 03 on the accreditation process and requirements, available on the Ministry's website.   |
|                           | - The Ministry services digital platform (moiat.gov.ae)   |
|                           | - Ministry Mobile app:  |
| Service delivery channels | MoIAT - Apps on Google Play   |
|                           | MOIAT on the App Store (apple.com)  |
| Service completion period | 90 working days   |
| ·                         | - Testing and calibration laboratories.   |
| Target customer groups    | - Inspection bodies.  |
| Service completion period | <ul> <li>Payment of fees and costs incurred.</li> <li>Issuing the decision to expand a certificate/field of Accreditation</li> <li>Get an updated accreditation domain</li> <li>Announcing the field of accreditation in the event of modification on the Ministry's website.</li> <li>You can refer to the guide ENAS EG 03 on the accreditation process and requirements, available on the Ministry's website.</li> <li>The Ministry services digital platform (moiat.gov.ae)</li> <li>Ministry Mobile app:         <ul> <li>MolAT - Apps on Google Play</li> <li>MOIAT on the App Store (apple.com)</li> </ul> </li> <li>90 working days</li> <li>Testing and calibration laboratories.</li> </ul> |

|                                     | - Entities granting certificates of conformity to products.   |
|-------------------------------------|---|
|                                     | - Medical Laboratory.   |
|                                     | - Halal certification bodies.   |
|                                     | The application for accreditation is canceled in the following cases:   |
|                                     | - If the evaluation process is not carried out on site within a maximum period of (6) months from the date of applying due to the applicant's delay in evaluating at the specified time.          |
|                                     | - The applicant did not commit to providing the UAE national accreditation system with all the information and documents necessary to proceed with providing the service.                         |
| Condition                           | - The applicant did not pay the fees due to the Ministry and the costs incurred within the specified time.  |
| Condition                           | - The entity's unpreparedness to obtain accreditation, or failure to close cases of non-conformity may affect the entity's efficiency in performing any of its activities.                        |
|                                     | - If there is any evidence of fraudulent action by the conformity assessment body, or if the conformity assessment body provides false information or intentionally conceals                      |
|                                     | information.  |
|                                     | In all cases, the conformity assessment body shall be notified of the cancellation decision, indicating the reasons that led to that, provided that the Ministry collects all due fees and fines. |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | - Registration of Conformity Assessment Bodies  |
| other services                      | - Notification of Conformity Assessment Bodies  |
| Package                             | N/A   |
| Sustainability goals                | - Promoting sustainable and inclusive economic growth for all.  |
|                                     | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae   |
|                                     | - Technical support: support@moiat.gov.ae   |

#### Renew Accreditation of Conformity Assessment Bodies

| Renew Accreditation of Conformity Assessment Bodies |   |
|---|---|
| Service ID  | 114-28-002-002                                      |
| Service name  | Renew Accreditation of Conformity Assessment Bodies |
| Service category                                    | National accreditation services                     |
| Subclass of service                                 | Accreditation of conformity assessment bodies       |
| Service type  | procedural  |

| tasks.  It is awarded in the following accreditation programs:  - Testing and calibration laboratories following the requirements of the international standard ISO/IEC 17025;2017.  - Inspection bodies according to the requirements of the international standard ISO/IEC 17025;2017.  - Inspection bodies according to the requirements of the international standard ISO/IEC 17055;2012.  - Inspection bodies according to the Veraguirements of the international standard ISO 15189;2012.  - Hala certification bodies according to the UAS tandard UAS 2005;22:2016.  - For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for application  - 2000 dirhams for application  - 2000 dirhams for application  - 2000 dirhams for eviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)  - 5000 dirhams for the assessment of the conformity assessment sody (field / remote) (per assessor / per day) (if necessary)  - 5000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary)  - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body  - 1,2000 dirhams for Amending any of the activities or data contained in the certificate field of accreditation of a conformity assessment body  - 1,2000 dirhams for Amending any of the activities or data contained in the certificate field of accreditation of a conformity assessment body  - 1,2000 dirhams for Amending any of the activities or data contained in the certificate field of accreditation of the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid trade license.  - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded)  - Submit the accreditation application and the required documents at least two months before the date of submitting |                      | A procedure whereby renewal of the official recognition of the conformity assessment body is granted and announcing that it possesses the technical competence to carry out specific       |
|--|----------------------|--|
| - Testing and calibration laboratories following the requirements of the international standard ISO/EC 17025:2017 Inspection bodies according to the requirements of the international standard ISO/EC 17020:2012 Entities granting certificates of conformity to products following the requirements of the international standard ISO/EC 17020:2012 Medical laboratories following the requirements of the international standard ISO 15189:2012 Italal certification bodies according to the UAE standard UAE S 2055-2:2016.  For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for submitting an urgent application - 2000 dirhams for submitting an urgent application - 2000 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/review process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the enity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time.  - log in to the Ministry services digital platform (moiat gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Approving the terms and conditions, and policies related to accr                |                      | tasks.   |
| Inspection bodies according to the requirements of the international standard ISO/IEC 17020;2012.   Intities granting certificates of conformity to products following the requirements of the international standard ISO 15189;2012.   Hallal certification bodies according to the UAE standard UAE 5055;2016.   For more information, you can refer to the Ministry's website (www.moiat.gov.ac)   1000 dirhams for application   2000 dirhams for submitting an urgent application   2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)   5000 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)   5000 dirhams for reviewing or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary)   1,000 dirhams for reviewing or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary)   1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body   1,2000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body   1,2000 dirhams for Accreditation renewal fees (for 3 years)   1,1000 dirhams for Accreditation renewal fees (for 3 years)   1,1000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation to the expenses of travel, transportation, the residence of the assessor, or any addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.    A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded)   5, 5, 5, 5, 5, 5, 5, 5, 5, 5, 5, 5, 5,   |                      | It is awarded in the following accreditation programs:   |
| - Entities granting certificates of conformity to products following the requirements of the international standardISO/IEC 17065:2012 - Medical laboratories following the requirements of the international standard ISO 15189:2012 Halal certification bodies according to the UAE standard UAE 5 2055-2:2016. For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for application - 2000 dirhams for reprieving or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary) - 5000 dirhams for regent review or evaluation of the quality booklet and documents (for each evaluation/revision process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid trade license A valid trade license A valid trade license A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time log in to the Ministry services digital platform (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Approving the terms and conditions, and policies related t                   |                      | - Testing and calibration laboratories following the requirements of the international standard ISO/IEC 17025:2017.  |
| - Medical laboratories following the requirements of the international standard USC \$15189.2012.  - Halal certification bodies according to the UAE standard UAE \$2055-2.2016. For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for application - 2000 dirhams for submitting an urgent application - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 5000 dirhams for tweether or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid trade license A valid trade license A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time.  - log in to the Ministry services digital platform (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.  | Service description  | - Inspection bodies according to the requirements of the international standard ISO/IEC 17020:2012.  |
| - Halal certification bodies according to the UAE standard UAE S 2055-2:2016.  For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for application - 2000 dirhams for submitting an urgent application - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 5000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor or any additional expenses.  - A valid trade license A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time.  - log in to the Ministry services digital platform (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.   |                      | - Entities granting certificates of conformity to products following the requirements of the international standardISO/IEC 17065:2012  |
| For more information, you can refer to the Ministry's website (www.moiat.gov.ae)  - 1000 dirhams for application - 2000 dirhams for submitting an urgent application - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/review process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid trade license A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time.  - log in to the Ministry services digital platform (moiat.gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae) - Attach all required documents and forms specified in the application form Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.   |                      | - Medical laboratories following the requirements of the international standard ISO 15189:2012.  |
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| - 2000 dirhams for submitting an urgent application - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary) - 5000 dirhams for urgent review or evaluation of the quality booklet and documents (for each evaluation/review process) (if necessary) - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary) - 1,000 dirhams for amending any of the activities or data contained in the certificate/field of accreditation of a conformity assessment body - 12,000 dirhams for Accreditation renewal fees (for 3 years) In addition, the entity shall bear all the costs and expenses incurred in amending the accreditation activity, in addition to the expenses of travel, transportation, the residence of the assessor, or any additional expenses.  - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded) - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process Pay fees on time.  - log in to the Ministry services digital platform (moiat gov.ae) - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat gov.ae) - Attach all required documents and forms specified in the application form Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.  |                      | For more information, you can refer to the Ministry's website (www.moiat.gov.ae)   |
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| Service requirements  - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process.  - Pay fees on time.  - log in to the Ministry services digital platform (moiat.gov.ae)  - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)  - Attach all required documents and forms specified in the application form.  - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.   |                      | - A valid trade license.   |
| <ul> <li>Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process.</li> <li>Pay fees on time.</li> <li>log in to the Ministry services digital platform (moiat.gov.ae)</li> <li>Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)</li> <li>Attach all required documents and forms specified in the application form.</li> <li>Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.</li> </ul>   | Service requirements | - A valid registration certificate issued by the Ministry (foreign conformity assessment bodies and medical laboratories are excluded)   |
| <ul> <li>log in to the Ministry services digital platform (moiat.gov.ae)</li> <li>Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)</li> <li>Attach all required documents and forms specified in the application form.</li> <li>Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.</li> </ul>   | Service requirements | - Submit the accreditation application and the required documents at least two months before the date of submitting the on-site evaluation process.  |
| <ul> <li>Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)</li> <li>Attach all required documents and forms specified in the application form.</li> <li>Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.</li> </ul>  |                      | - Pay fees on time.  |
| <ul> <li>Attach all required documents and forms specified in the application form.</li> <li>Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.</li> </ul>   |                      | - log in to the Ministry services digital platform (moiat.gov.ae)  |
| - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the Ministry) and the applicant.   |                      | - Apply to "Renew Accreditation of Conformity Assessment Bodies" (moiat.gov.ae)  |
| Ministry) and the applicant.   |                      | - Attach all required documents and forms specified in the application form.   |
| Ministry) and the applicant.   |                      | - Approving the terms and conditions, and policies related to accreditation and attaching a signed copy of the agreement between the UAE National Accreditation System (the                |
|  |                      | Ministry) and the applicant.   |
| - Application review by the designated employee  | Service procedures   | - Application review by the designated employee  |
| - Payment of fees.   |                      | - Payment of fees.   |
| - Planning a field assessment  |                      | - Planning a field assessment  |
| - Carrying out the field assessment  |                      | - Carrying out the field assessment  |
| - Close cases of non-conformity (if any).  |                      | - Close cases of non-conformity (if any).  |

|                                     | - Payment of fees and costs incurred.   |
|-------------------------------------|---|
|                                     | - Issuance of the accreditation renewal decision  |
|                                     | - Obtain a certificate and domain accreditation (valid for 3 years),  |
|                                     | - Announcing the field of accreditation on the Ministry's website.  |
|                                     | - Carrying out post/annual follow-up evaluations.   |
|                                     | You can refer to the guide ENAS EG 03 on the accreditation process and requirements, available on the Ministry's website.   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)   |
|                                     | - Ministry Mobile app:  |
| Service delivery channels           | MoIAT - Apps on Google Play   |
|                                     | MOIAT on the App Store (apple.com)  |
| Service completion period           | 90 working days   |
|                                     | - Testing and calibration laboratories.   |
|                                     | - Inspection bodies.  |
| Target customer groups              | - Entities granting certificates of conformity to products.   |
|                                     | - Medical Laboratory.   |
|                                     | - Halal certification bodies.   |
|                                     | The application for accreditation is canceled in the following cases:   |
|                                     | - If the evaluation process is not carried out on site within a maximum period of (6) months from the date of applying due to the applicant's delay in evaluating at the specified time.          |
|                                     | - The applicant did not commit to providing the UAE national accreditation system with all the information and documents necessary to proceed with providing the service.                         |
| c lu                                | - The applicant did not pay the fees due to the Ministry and the costs incurred within the specified time.  |
| Condition                           | - The entity's unpreparedness to obtain accreditation, or failure to close cases of non-conformity may affect the entity's efficiency in performing any of its activities.                        |
|                                     | - If there is any evidence of fraudulent action by the conformity assessment body, or if the conformity assessment body provides false information or intentionally conceals                      |
|                                     | information.  |
|                                     | In all cases, the conformity assessment body shall be notified of the cancellation decision, indicating the reasons that led to that, provided that the Ministry collects all due fees and fines. |
| Service provision times             | 24 hours a day, 7 days a week   |
| Interconnection of the service with | - Registration of Conformity Assessment Bodies  |
| other services                      | - Notification of Conformity Assessment Bodies  |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.  |
| Sustainability goals                | - Productive workforce and provide decent work for all  |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects   |

| Communication channels | - Call Center: 600 565554                 |  |
|------------------------|---|--|
| Communication channels | - E-mail: customercare@moiat.gov.ae       |  |
|                        | - Technical support: support@moiat.gov.ae |  |

## Notification of Conformity Assessment Bodies

| Notification of Conformity Assessment Bodies |   |  |  |  |
|--|---|--|--|--|
| Service ID                                   | 114-28-003-000  |  |  |  |
| Service name                                 | Notification of Conformity Assessment Bodies  |  |  |  |
| Service category                             | National accreditation services   |  |  |  |
| Subclass of service                          | Notification of Conformity Assessment Bodies  |  |  |  |
| Service type                                 | procedural  |  |  |  |
| Service description                          | The notification service is the process of approving a conformity assessment body following the technical requirements and regulations issued by the Ministry. Which will be authorized |  |  |  |
| Service description                          | to issue conformity certificates and badges on behalf of the Ministry following the requirements of Cabinet Resolution No. 35 of 2015.  |  |  |  |
|  | - 1000 dirhams for application  |  |  |  |
|  | - 2500 dirhams for reviewing or evaluating the quality manual and documents (for each evaluation/revision process) (if necessary)   |  |  |  |
| Service fee                                  | - 3000 dirhams for the assessment of the conformity assessment body (field / remote) (per assessor / per day) (if necessary)  |  |  |  |
|  | - 15,000 dirhams for Issuance of a certificate of appointment of a conformity assessment body.  |  |  |  |
|  | Total of 21,500 - 24,500 dirhams  |  |  |  |
|  | - A valid trade license in the United Arab Emirates.  |  |  |  |
|  | - Providing a happiness center for the customers according to the requirements of the global 7-star rating system.  |  |  |  |
|  | - Signing the "Agreement between the Ministry and the applicant" by the senior management of the applicant.   |  |  |  |
|  | - A valid registration certificate issued by the Ministry.  |  |  |  |
|  | - A valid accreditation certificate issued by the national accreditation system ENAS or anybody approved for accreditation by the Ministry for the submitted field.                     |  |  |  |
|  | - Quality and procedures manual, including assessment procedures and procedures for conformity assessment systems.  |  |  |  |
| Service requirements                         | - The policy of independence and impartiality is approved by the applicant's senior management.   |  |  |  |
|  | - Describe the independence of the applicant conformity assessment body from the concerned and competent authority, especially when the applicant body is a public                      |  |  |  |
|  | body/institution.   |  |  |  |
|  | - An official liability insurance coverage policy with a minimum coverage amount of 3,000,000 dirhams issued by an insurance company operating in the country.                          |  |  |  |
|  | - A list of the names of all employees (permanent and non-permanent contracts, external contracts) with a document detailing the duties and responsibilities of the front office        |  |  |  |
|  | employees working in the field of notification.   |  |  |  |
|  | - A description of the capabilities of the inspection bodies and the accredited system certification bodies.  |  |  |  |

|                                     | - Documents proving sufficient basic competencies in the conformity assessment body, to evaluate, select, contract, and verify the efficiency of the activities of the bodies to be        |
|-------------------------------------|--|
|                                     | subcontracted.   |
|                                     | - List of entities accredited by the applicant for subcontracting with a description of the contracting field.   |
|                                     | - Documents used for checklists.   |
|                                     | - Full details of all activities licensed and implemented by the entity in the United Arab Emirates (that are not mentioned in the field applied for)                                      |
|                                     | - Details of accredited laboratories owned by the applicant and all testing facilities.  |
|                                     | - A document dealing with fairness and equality with customers approved by the senior management of the applicant.   |
|                                     | - Qualifications Matrix and Criteria.  |
|                                     | - log in to the Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Apply to "Notification of Conformity Assessment Bodies" (moiat.gov.ae)   |
|                                     | - Attach all required documents and forms specified in the application form.   |
| Service procedures                  | - Payment of fees.   |
|                                     | - document review by the designated employee   |
|                                     | - Carryout evaluation process  |
|                                     | - Obtain the certificate   |
|                                     | - The Ministry services digital platform (moiat.gov.ae)  |
|                                     | - Ministry Mobile app:   |
| Service delivery channels           | MoIAT - Apps on Google Play  |
|                                     | MOIAT on the App Store (apple.com)   |
| Service completion period           | 50 working days  |
| Target customer groups              | Company  |
|                                     | Applying for a certificate of notification of conformity assessment bodies after obtaining a valid accreditation certificate issued by the national accreditation system ENAS or any other |
| Condition                           | approved body for accreditation, based on the specifications of the products that have been approved in the conformity systems and technical regulations for the products. The             |
|                                     | notification certificate is issued based on these products only.   |
| Service provision times             | 24 hours a day, 7 days a week  |
| Interconnection of the service with | - Registration of Conformity Assessment Bodies   |
| other services                      | - Notification of Conformity Assessment Bodies   |
| Package                             | N/A  |
|                                     | - Promoting sustainable and inclusive economic growth for all.   |
| Sustainability goals                | - Productive workforce and provide decent work for all   |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects  |

|  | -                      | Call Center: 600 565554 |   |
|--|------------------------|-------------------------|---|
|  | Communication channels | -                       | E-mail: customercare@moiat.gov.ae       |
|  |                        | -                       | Technical support: support@moiat.gov.ae |

## Amendment on the Notification Certificate of Conformity Assessment Bodies Certificate

| Amendment on the Notification Certificate of Conformity Assessment Bodies Certificate |   |  |
|---|---|--|
| Service ID  | 114-28-003-003  |  |
| Service name  | Amendment on the Notification Certificate of Conformity Assessment Bodies Certificate   |  |
| Service category  | National accreditation services   |  |
| Subclass of service   | Notification of Conformity Assessment Bodies  |  |
| Service type  | procedural  |  |
| Service description   | Amendment to the notification certificate issued by the Ministry after the conformity assessment body submits all the evidence required to amend the certificate.   |  |
| Service fee   | 1000 dirhams  |  |
|   | - A valid commercial license in the United Arab Emirates.   |  |
| Service requirements  | - Valid Registration Certificate  |  |
| Service requirements  | - A valid accreditation certificate issued by the national accreditation system ENAS or anybody approved for accreditation by the Ministry for the submitted field. |  |
|   | - Quality and procedures manual, including assessment procedures and procedures for conformity assessment systems.  |  |
|   | - log in to the Ministry services digital platform (moiat.gov.ae)   |  |
|   | - Apply to "Amendment on the Notification Certificate of Conformity Assessment Bodies Certificate" (moiat.gov.ae)   |  |
| Service procedures  | - Attach all required documents and forms specified in the application form.  |  |
|   | - Payment of fees.  |  |
|   | - Obtain the certificate  |  |
|   | - The Ministry services digital platform (moiat.gov.ae)   |  |
|   | - Ministry Mobile app:  |  |
| Service delivery channels   | MoIAT - Apps on Google Play   |  |
|   | MOIAT on the App Store (apple.com)  |  |
| Service completion period   | Five working days   |  |
| Target customer groups  | Company (entities granting conformity certificates)   |  |
| Condition   | Submit a request to amend the certificate of designation of conformity assessment bodies, after submitting the required documents                                   |  |
| Service provision times   | 24 hours a day, 7 days a week   |  |

| Interconnection of the service with | - Registration of Conformity Assessment Bodies                    |
|-------------------------------------|---|
| other services                      | - Notification of Conformity Assessment Bodies                    |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.    |
| Sustainability goals                | - Productive workforce and provide decent work for all            |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

## Standards and legislation sector services

## Selling Standards

| Selling Standards          |  |  |  |  |
|----------------------------|--|--|--|--|
| Service ID                 | 114-34-001-000   |  |  |  |
| Service name               | Selling Standards  |  |  |  |
| Service category           | Specifications services  |  |  |  |
| Subclass of service        | Selling Standards  |  |  |  |
| Service type               | Commercial   |  |  |  |
| Service description        | It is a service provided by the Ministry to enable customers to obtain UAE and Gulf specifications. For more information, you can refer to the Ministry's website (www.moiat.gov.ae) |  |  |  |
| Service fee                | It depends on the number of pages of the standard according to the table approved by Cabinet Resolution No. 13 of 2021 regarding the ministry's service fees.                        |  |  |  |
| Service requirements       | Create an account on the Ministry's website  |  |  |  |
|                            | - log in to the Ministry services digital platform (moiat.gov.ae)  |  |  |  |
|                            | - Apply to "Selling Standards" (moiat.gov.ae)  |  |  |  |
| Service procedures         | - Determine the required specifications  |  |  |  |
| Service procedures         | - Add the specified specification to the shopping cart   |  |  |  |
|                            | - Payment of fees  |  |  |  |
|                            | - Download specifications in PDF   |  |  |  |
| Service delivery channels  | - The Ministry services digital platform (moiat.gov.ae)  |  |  |  |
| Service delivery chainless | - Ministry Mobile app:   |  |  |  |

| I                                   |   |
|-------------------------------------|---|
|                                     | MoIAT - Apps on Google Play                                       |
|                                     | MOIAT on the App Store (apple.com)                                |
| Service completion period           | Instant service   |
|                                     | - Company   |
| Target susteman groups              | - Individuals   |
| Target customer groups              | - Government sector   |
|                                     | - Private sector  |
| Condition                           | N/A   |
| Service provision times             | 24 hours a day, 7 days a week                                     |
| Interconnection of the service with | Desirentian of another with a disc                                |
| other services                      | Registration of conformity assessment bodies                      |
| Package                             | N/A   |
|                                     | - Promoting sustainable and inclusive economic growth for all.    |
| Sustainability goals                | - Productive workforce and provide decent work for all            |
|                                     | - Ensuring a healthy life and promoting well-being in all aspects |
|                                     | - Call Center: 600 565554   |
| Communication channels              | - E-mail: customercare@moiat.gov.ae                               |
|                                     | - Technical support: support@moiat.gov.ae                         |

# Most frequently asked questions

| The answer   | Frequently Asked Questions   | Servi<br>ce<br>name   | sector                                |
|--|--|---|---------------------------------------|
| Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Issuance of initial approval certificatemoiat.gov.ae)  Payment of fees (non-refundable fees)  Reviewing of the application by the competent employee In case of approval, a certificate of initial approval will be issued, or the certificate will not be issued if the application is rejected.  requirements:  Initial approval certificate from the local licensing authority (for example: Economic Departments) Identification documents for all owners (example: Emirates ID, passport, trade license) The total number of employees shall not be less than 10 The total capital of the factory shall not be less than 250 thousand dirhams Undertaking to comply with all Laws and regulations in force in the country related to industrial security, public health, and environmental preservation | What are the service requirements and how to apply for it?   | Issua<br>nce<br>of the<br>initial<br>appro<br>val<br>certif         |                                       |
| Yes, the initial approval is renewed annually through the website (Services Platform)  | Is the license renewed? And how?   | icate   |                                       |
| Yes, after installing machinery and equipment and inspector evaluation   | Is it possible to import equipment and machinery from abroad to the factory upon obtaining the certificate (before issuing the industrial production license?) |   | Industrial<br>Accelerate<br>rs Sector |
| One year   | What is the validity period of the certificate?  |   |                                       |
| Entering the digital platform for the Ministry's services (moiat.gov.ae) Apply for Renewal of the initial approval certificatemoiat.gov.ae) Examination of the application by the competent employee Issuing the initial approval certificate or referring the application for inspection In the event of a referral to the inspection, a fee of 100 dirhams will be charged for the inspection The inspector visits the facility and writes the inspection report Examination of the inspection report by the competent employee Issuance of initial approval renewal certificate in case the inspection report is approved If the inspection report is not approved, the application will be rejected  | What are the service requirements and how to apply for it?   | Rene<br>wal<br>of the<br>initial<br>appro<br>val<br>certif<br>icate |                                       |

| Note: 100 dirhams will be charged for each month of delay, with a maximum of 1000 dirhams  requirements  Initial approval or initial industrial license from one of the local licensing departments  |   |  |
|--|---|--|
| If the factory requests the import of machines   | When is the application transferred for inspection?   |  |
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Amending the data of the initial approval certificate (moiat.gov.ae)  Examination of the application by the competent employee Approval of the amendment if the data and attachments of the application are in agreement  If the data and attachments of the application are inconsistent with the requirements, the application will be rejected requirements  Initial approval or initial industrial license from one of the local licensing departments | How is the submission process?                        | Amen ding the data of the initial appro val certif icate |
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Cancel Initial Approval Certificate (moiat.gov.ae) Receiving and checking the service request If the application is approved, a cancellation letter will be issued Notice:If the certificate is not valid, 100 dirhams will be charged for each month of delay, up to a maximum of 1000 dirhams Requirements An official letter from the facility to cancel the initial approval.  | How can I cancel the Initial<br>Approval Certificate? | Canc ellati on of the initial appro val certif icate     |

| Service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Issuing an industrial production licensemoiat.gov.ae)  Examination of the application by the competent employee Pay the inspection fees if the conditions apply Inspecting the facility and writing the inspection report Issuance of the license if the inspection report is approved Reject the application if the inspection report is not approved  requirements  Memorandum of Association of the company, including one- person companies (with the exception of sole proprietorships) The number of employees is not less than 10 employees The total capital is not less than 250,000 dirhams Obtaining an industrial license from one of the local licensing departments | What are the service requirements and how to apply for it?  | Issuin g an indus trial prod uctio n licens e |
|---|---|---|
| within 5 working days  Direct the customer to send an e-mail to the technical support team at the Ministry  | What is the time period for obtaining the license?  How to add an activity that does not exist in the activities on the system? |   |
| Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Renewal of an industrial production licensemoiat.gov.ae)  Examination of the application by the competent employee  Pay the inspection fees if the conditions apply Inspecting the facility and writing the inspection report  Issuance of the license if the inspection report is approved  If the inspection report is not approved, the application will be rejected  requirements  A copy of a valid industrial license issued by the competent local authority   | Service requirements and how to apply for it  | Rene wal of an indus trial prod uctio n       |
| Yes, in the event of a change of location or activity   | Is the factory subject to inspection again upon renewal?  | е   |
| 100 dirhams for each month in case of delay in renewal, up to a maximum of 1000 dirhams   | What are the fines for late renewal of the license?   |   |

| Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Amending industrial production license information (moiat.gov.ae)  Studying the application and checking the following data and attachments: trade name, legal entity, change of owners, change of financial data, change of raw materials record, change of products record, change of contact data, capital and workers  Payment of fees  Approval of the application in the data and attachments are correct  Transfer the application in the event of modifying the following data or attachments: change of activity, change of site for inspection.  Pay the application and inspection fees  Conducting an inspection of the establishment to ensure that it conforms to the conditions of the industrial license.  Approval of the amendment if the data and attachments are correct  Reject the application if the data and attachments are incorrect.  requirements  Attach the documents that the customer wishes to amend. (trade name, legal entity, change of owners, capital) A copy of the valid local license is provided. A copy of the amended partnership contract. A copy of family book for the citizen and passport and residence for non-citizens. Changing financial statements, changing the raw materials record, changing the products record, changing the factory address), no documents are attached. (Change of location, change of activity) A copy of the local license is provided  Locating (on the map) - Inspection report - (Employment) (a list of workers is provided by the Ministry of Human Resources and Emiratisation). | What are the service requirements and how to apply for it?       | Amen ding indus trial prod uctio n licens e data       |
|---|--|--|
| The existence of the modification in the local license certificate.  Via the website and attaching an official letter from the facility with the cancellation and a copy of the license issued by the local authority   | What are the service<br>requirements and how to<br>apply for it? | Canc ellati on of an indus trial prod uctio n licens e |
| no  | Is it possible to obtain the service without an industrial       | Requ<br>est to   |

| It is forwarded to the concerned team  | how to add'HS code not found in the system?   | pt<br>indus<br>trial   |
|--|---|--|
| Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Value Added Certificate (moiat.gov.ae)  Payment of fees  Examination of the application by the competent employee In case of approval, the material and quantity will be added to the factory balance In case the application is rejected, neither the material nor the quantity will be added to the factory balance  Transferring the application for inspection in the event of the presence of machines or equipment and in the event of the presence of large quantities of raw materials  Pay the inspection fee  Visit the facility and write the report  Materials are added if the inspection report is approved The application is rejected if not approved In the event of an error in the application data, the customer bears responsibility and the amount paid cannot be refunded  requirements  The financial statements for the last fiscal year of the factory include: the balance sheet, the income statement, a detailed analysis of the cost of sales and general and administrative expenses. Attach invoices for raw materials purchased from local or Gulf factories for the same year. Video | What are the service requirements and how to apply for it?  | input s from custo ms dutie s (mac hiner y, equip ment and raw mate rials) |
| Yes, mandatory and essential   | Is an industrial production<br>license a compulsory or<br>essential requirement?                                      | Value adde d certif icate accor ding to the Arab rules of                  |
| It is forwarded to the concerned team  | Billing information and values  |  |
| Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Request to register a material for customs exemption (moiat.gov.ae)  | What is the method for submitting a request to increase the quantity of a substance registered for customs exemption? | Request to increase the  |

| Payment of fees  |                         | quant  |  |
|--|-------------------------|--------|--|
| Examination of the application by the competent employee             |                         | ity of |  |
| In case of approval, the material and quantity will be added to the  |                         | a      |  |
| factory balance  |                         | subst  |  |
| In case the application is rejected, neither the material nor the    |                         | ance   |  |
| quantity will be added to the factory balance                        |                         |        |  |
|  |                         | regist |  |
| Transferring the application for inspection in the event of the      |                         | ered   |  |
| presence of machines or equipment and in the event of the            |                         | for    |  |
| presence of large quantities of raw materials                        |                         | custo  |  |
| Pay the inspection fee   |                         | ms     |  |
| Visit the facility and write the report                              |                         | exem   |  |
| Materials are added if the inspection report is approved             |                         | ption  |  |
| The application is rejected if not approved                          |                         |        |  |
| In the event of an error in the application data, the customer bears |                         |        |  |
| responsibility and the amount paid cannot be refunded                |                         |        |  |
| responsionity and the amount paid tarmet be retained                 |                         |        |  |
| va qui va manta  |                         |        |  |
| requirements   |                         |        |  |
| Industrial production licenseAuthorized invoices [Attestation is a   |                         |        |  |
| service associated with the Ministry of Foreign Affairs and          |                         |        |  |
| International Cooperation(MOFAIC)] Bill of Lading, Packing List,     |                         |        |  |
| Certificate of Origin  |                         |        |  |
| service procedures   |                         |        |  |
| Entering the digital platform for the Ministry's services            |                         |        |  |
| (moiat.gov.ae)   |                         |        |  |
| Apply for Request to register a material for customs exemption       |                         |        |  |
| (moiat.gov.ae)   |                         |        |  |
| Payment of fees  |                         |        |  |
|  |                         |        |  |
| Examination of the application by the competent employee             |                         |        |  |
| In case of approval, the material and quantity will be added to the  |                         |        |  |
| factory balance  |                         |        |  |
| In case the application is rejected, neither the material nor the    |                         |        |  |
| quantity will be added to the factory balance                        |                         |        |  |
| Transferring the application for inspection in the event of the      | What is the method for  |        |  |
| presence of machines or equipment and in the event of the            | submitting a request to |        |  |
| presence of large quantities of raw materials                        | register a material for |        |  |
| Pay the inspection fee   | customs exemption?      |        |  |
| Visit the facility and write the report                              | ·                       |        |  |
| Materials are added if the inspection report is approved             |                         |        |  |
| The application is rejected if not approved And theln the event of   |                         |        |  |
|  |                         |        |  |
| an error in the application data, the customer bears responsibility  |                         |        |  |
| and the amount paid cannot be refunded                               |                         |        |  |
| <u>requirements</u>  |                         |        |  |
| Industrial production licenseAuthorized invoices [Attestation is a   |                         |        |  |
| ·  |                         |        |  |
| service associated with the Ministry of Foreign Affairs and          |                         |        |  |
| International Cooperation(MOFAIC)] Bill of Lading, Packing List,     |                         |        |  |
| Certificate of Origin  |                         |        |  |

| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for  Issuing a price preference certificatemoiat.gov.ae)  Payment of fees Receive the certificate  requirements Industrial production license   | What are the procedures for obtaining the service?           | Requ<br>est to<br>regist<br>er a<br>mate<br>rial<br>for<br>custo<br>ms<br>exem<br>ption |                    |
|---|--|---|--------------------|
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for a License to use national marks for conformity (moiat.gov.ae)  Attach the required documents  Payment of fees  requirements  A valid industrial/commercial license in the country or a declaration of responsibility for factories outside the country  Certificate of conformity  Factory field visit report | How can I get national marks for conformity?                 | Issuin g a price prefe rence certif icate   |                    |
| service procedures  Entering the digital platform for the Ministry's services  (moiat.gov.ae) to apply for Expanding the scope of national marks of conformity  (moiat.gov.ae)  Attach the required documents  Payment of fees  requirements  The Emirates Quality Mark is valid and issued by the Ministry.  Technical documentation for new products  | How do I addNational marks of conformity to my new products? | licens eUse Natio nal marks of confo rmity  | matching           |
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Issuance of conformity certificate for products according to health and safety requirements(ECAS) (moiat.gov.ae)  Attach the required documents  Payment of fees  requirements  A valid trade license  A test report on the product issued by an accredited laboratory  | How can I obtain a certificate of conformity for my product? | Expan ding the scope of natio nal marks of confo rmity                                  | matching<br>sector |

| service procedures  |                                | Issuin |  |
|---|--------------------------------|--------|--|
| Entering the digital platform for the Ministry's services             |                                | g      |  |
| (moiat.gov.ae)  |                                | confo  |  |
| Apply for <u>Authentication of a true copy of a Gulf conformity</u>   |                                | rmity  |  |
| certificate (moiat.gov.ae)  |                                | certif |  |
| Attach the required documents   |                                | icates |  |
| Payment of fees   |                                | for    |  |
|   |                                | prod   |  |
| - requirements  | How can I obtain an            | ucts   |  |
| A valid trade license   | endorsement of the Gulf Tire   | accor  |  |
| Gulf conformity certificate   | Conformity Certificate?        | ding   |  |
|   |                                | to     |  |
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| service procedures  |                                | entic  |  |
| Entering the digital platform for the Ministry's services             |                                | ation  |  |
| (moiat.gov.ae)  |                                | of a   |  |
| Apply for Issuing a product statement cardmoiat.gov.ae)               |                                | true   |  |
| Payment of fees   | How can I get a product status | сору   |  |
|   | card?                          | of a   |  |
| requirements  |                                | Gulf   |  |
| A valid trade license   |                                | confo  |  |
| Certificate of conformity   |                                | rmity  |  |
| A transfer letter from the factory regarding the distribution of the  |                                | certif |  |
| product in the country  |                                | icate  |  |
| Service procedures:   |                                |        |  |
| Entering the digital platform for the Ministry's services             |                                |        |  |
| (moiat.gov.ae)  |                                |        |  |
| Apply for Issuing a product status statement to register products and |                                |        |  |
| systems for aircraft and unmanned aerial vehicles                     |                                |        |  |
| (UAV)moiat.gov.ae)  |                                |        |  |
| Attach the required documents   |                                | Issuin |  |
| Payment of fees   |                                | g a    |  |
|   | How do I get a product case    | prod   |  |
| Professional requirements:  | statement for drones?          | uct    |  |
| Issuing a product status statement from the Ministry of Industry      |                                | state  |  |
| and Advanced Technology:  |                                | ment   |  |
| A valid commercial/industrial license (with product related           |                                | card   |  |
| activity).  |                                |        |  |
| The applicant's Emirates ID.  |                                |        |  |
| Product technical characteristics information.                        |                                |        |  |
| A copy of the user guide for the product.                             |                                |        |  |
| A picture of the product.   |                                |        |  |
| Apicture of the product.  |                                |        |  |

|   | l  | ı           |
|---|--|-------------|
| Product manufacturer serial number.   |  |             |
| Acknowledgment of the specifications according to Board of  |  |             |
| Directors Resolution No. (22) of 2019.  |  |             |
| Issuance of a permit for professional operators from the General  |  |             |
| Authority of Civil Aviation:  |  |             |
| Security clearance from the General Authority of Civil Aviation.  |  |             |
| Subscribe to the electronic publications of the General Authority of  |  |             |
| Civil Aviation.   |  |             |
| Supplier Requirements:  |  |             |
| A valid commercial/industrial license (with activity related to the   |  |             |
| product)  |  |             |
| The approval of the Telecommunications Regulatory Authority.  |  |             |
| A picture of the product.   |  |             |
| Acknowledgment of the specifications according to Board of  |  |             |
| Directors Resolution No. (22) of 2019.  |  |             |
| for individuals   |  |             |
| A copy of the Emirates ID (passport for non-residents in the  |  |             |
| Emirates)   |  |             |
| Product technical characteristics information.  |  |             |
| A copy of the user guide for the product.   |  |             |
| A picture of the product.   |  |             |
| A copy of the serial number of the product  |  |             |
| 17  |  | Issua       |
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|   |  | to          |
|   |  | regist      |
|   |  | er          |
|   | How do I obtain a Product                    | prod        |
|   | Status Card for Drones?                      | ucts        |
| Service procedures:   |  | and         |
| Entering the digital platform for the Ministry's services   |  | syste       |
| (moiat.gov.ae)  |  | ms          |
| Apply for ssuing a product statement card to register products and  |  | for         |
| systems for unmanned aircraft and aerial vehicles (moiat.gov.ae)  |  | aircra      |
| Payment of fees   |  | ft and      |
| Get the cards   |  | unma        |
|   |  | nned        |
| Requirements:   |  | aerial      |
| Product case statement for products and systems for aircraft and  |  | vehic       |
| unmanned aerial vehicles  |  | les         |
| Service procedures:   | How can I obtain a product                   | Issuin      |
| Entrol 1 to 1 1 de la Contra del Contra de la Contra del la Contra de | now can robtain a product                    |             |
| Entering the digital platform for the Ministry's services   | •  | ga          |
| Entering the digital platform for the Ministry's services (moiat.gov.ae)  | status statement for imported used vehicles? | g a<br>prod |

| Apply forlssuing a product status statement to verify used incoming           |                                | uct           |  |
|---|--------------------------------|---------------|--|
| vehicles (moiat.gov.ae)   |                                | state         |  |
| Payment of fees   |                                | ment          |  |
| Requirements:   |                                | card          |  |
| Product identification card to verify imported used vehicles                  |                                | to            |  |
| Troduce identification card to verify imported used verifical                 |                                | regist        |  |
|   |                                | er            |  |
|   |                                | prod          |  |
|   |                                | ucts          |  |
|   |                                | and           |  |
|   |                                | syste         |  |
|   |                                | ms            |  |
|   |                                | for           |  |
|   |                                | aircra        |  |
|   |                                | ft and        |  |
|   |                                | unma          |  |
|   |                                | nned          |  |
|   |                                | aerial        |  |
|   |                                | vehic         |  |
|   |                                | les           |  |
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|   |                                | Issuin        |  |
|   |                                | g a<br>prod   |  |
|   |                                | •             |  |
|   |                                | uct           |  |
|   |                                | statu         |  |
|   |                                | s<br>state    |  |
| Service procedures:   | How can I obtain a product     | ment          |  |
| Entering the digital platform for the Ministry's services                     | status card for imported used  |               |  |
|   | vehicles?                      | to            |  |
| (moiat.gov.ae)  Apply forlssuing a product identification card to verify used |                                | verify<br>the |  |
|   |                                |               |  |
| imported vehicles (moiat.gov.ae)  |                                | impo          |  |
| Payment of fees   |                                | rted          |  |
| Des transfer  |                                | used          |  |
| Requirements:  The vehicle identification number                              |                                | vehic         |  |
| The venicle identification number   |                                | les           |  |
| Samina and days   |                                | Issuin        |  |
| Service procedures:   |                                | ga            |  |
| Entering the digital platform for the Ministry's services                     |                                | prod          |  |
| (moiat.gov.ae)  |                                | uct           |  |
| Apply forStatement of the status of a product to declare a customs            | How can I chest at             | identi        |  |
| shipment (moiat.gov.ae)   | How can I obtain the           | ficati        |  |
| Attach the required documents   | Ministry's approval to release | on            |  |
| Payment of fees   | a customs shipment?            | card          |  |
| Requirements  |                                | to            |  |
| Requirements:   |                                | verify        |  |
| A copy of the Valid commercial/industrial license for the companies           |                                | the           |  |
| A copy of the Emirates ID for individuals A copy of one of the                |                                | impo          |  |
| following documents: Customs declaration / invoice / inspection               |                                | rted          |  |

| statement / product list A copy of the product (if any) A copy of the    |                                | used   |
|--|--------------------------------|--------|
| product (if any) Video   |                                | vehic  |
|  |                                | les    |
|  |                                |        |
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|  |                                | State  |
|  |                                | ment   |
| Service procedures:  |                                | of the |
| Entering the digital platform for the Ministry's services                |                                | statu  |
| (moiat.gov.ae)   | How can I obtain a certificate | s of a |
| Apply for Issuance of conformity certificates for products not           | of conformity if my product is | prod   |
| subject to technical regulations(ECAS) (moiat.gov.ae)                    | not registered with the        | uct to |
| Attach the required documents  | Ministry?                      | decla  |
| Payment of fees  |                                | re a   |
|  |                                | custo  |
| Requirements:  |                                | ms     |
| A valid trade license  |                                | ship   |
| Product test report issued by an accredited laboratory                   |                                | ment   |
|  |                                | Issua  |
|  |                                | nce    |
|  |                                | of     |
|  |                                | confo  |
|  |                                | rmity  |
|  |                                | certif |
|  |                                | icates |
|  |                                | for    |
|  | How can I obtain scorecards    | prod   |
| Service procedures:  | for products?                  | ucts   |
| Entering the digital platform for the Ministry's services                |                                | not    |
| (moiat.gov.ae)   |                                | subje  |
| Apply for suing a product performance efficiency card                    |                                | ct to  |
| (moiat.gov.ae)   |                                | techn  |
| Payment of fees  |                                | ical . |
|  |                                | regul  |
| Requirements:  |                                | ation  |
| Certificate of Conformity / Emirates Quality Mark                        |                                | S      |
| Service procedures:  |                                |        |
| Entering the digital platform for the Ministry's services                |                                |        |
| moiat.gov.ae)  |                                | Issuin |
| Apply for Registration of conformity assessment bodies                   | Harris and the control of      | g      |
| (moiat.gov.ae)   | How to register conformity     | perfo  |
| Attach the required documents  | assessment bodies and what     | rman   |
| Dayment of food  | are the requirements?          | ce     |
| Payment of fees  |                                |        |
| Document review  |                                | cards  |
| Payment of fees  Document review  Field visit  Obtaining the certificate |                                |        |

| D  |                                 |        |                    |
|--|---------------------------------|--------|--------------------|
| Requirements:  |                                 |        |                    |
| A valid trade license in the United Arab Emirates.                       |                                 |        |                    |
| Quality manual and related documents.                                    |                                 |        |                    |
| Obtaining accreditation within one year from the date of issuance        |                                 |        |                    |
| of the registration certificate in the event that the entity carries out |                                 |        |                    |
| conformity assessment activities in the mandatory fields of              |                                 |        |                    |
| accreditation  |                                 |        |                    |
| Service procedures:  |                                 |        |                    |
| Entering the digital platform for the Ministry's services                |                                 | Regis  |                    |
| (moiat.gov.ae)   |                                 | tratio |                    |
| Apply for Renewing the registration of conformity assessment             |                                 | n of   |                    |
| bodiesmoiat.gov.ae)  | Have to vanoue the vegistvetion | _      |                    |
| Attach the required documents  | How to renew the registration   | confo  |                    |
| Payment of fees  | of conformity assessment        | rmity  |                    |
| Field visit  | bodies and what are the         | asses  |                    |
| Obtaining the certificate  | requirements?                   | smen   |                    |
| Requirements:  |                                 | t      |                    |
| A valid trade license in the United Arab Emirates.                       |                                 | bodie  |                    |
| Quality manual and related documents.                                    |                                 | s      |                    |
| A valid registration certificate   |                                 |        |                    |
| Service procedures:  |                                 |        |                    |
| Entering the digital platform for the Ministry's services                |                                 |        |                    |
| (moiat.gov.ae)   |                                 | Regis  |                    |
|  |                                 | tratio |                    |
| Apply forModifying an activity in the certificate of registration of a   |                                 | n      |                    |
| conformity assessment body (moiat.gov.ae)                                |                                 | rene   |                    |
| Attach the required documents  | How to modify an activity in a  | walco  | Managem            |
| Payment of fees  | conformity assessment body      | nform  | <b>ent</b> nationa |
| Obtaining the certificate  | registration certificate        | ity    | 1                  |
|  |                                 | assess | accreditatio       |
|  |                                 | ment   | n                  |
| Requirements:  |                                 | bodie  |                    |
| A valid trade license in the United Arab Emirates.                       |                                 | s      |                    |
| Quality manual and related documents.                                    |                                 |        |                    |
| A valid registration certificate   |                                 |        |                    |
| For details of the procedures for providing the accreditation service,   |                                 | Modi   |                    |
| you can view the service card through the electronic                     |                                 | fying  |                    |
| link: Accreditation of conformity assessment bodies (moiat.gov.ae)       |                                 | an     |                    |
|  |                                 | activi |                    |
| You can also see the manual to guide meEG 03 on the electronic           |                                 | ty in  |                    |
| link:  |                                 | the    |                    |
| https://moiat.gov.ae/-   | How to accredit conformity      | certif |                    |
| /media/site/moiat/microsite/enas/publications/eg/eg-03-                  | assessment bodies and what      | icate  |                    |
| guideline-on-enas-accreditation-schemeprocess-                           | are the requirements?           | of     |                    |
| <u>requirements.ashx</u>   |                                 | confo  |                    |
|  |                                 | rmity  |                    |
|  |                                 | asses  |                    |
|  |                                 | smen   |                    |
|  |                                 | t      |                    |
|  |                                 | body   |                    |
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|   |   | ratio<br>n  |
| For details of the procedures for providing the service of expanding the scope of accreditation, you can view the service card through the electronic link: Expanding the scope of accreditation of conformity assessment bodiesmoiat.gov.ae)  You can also see the manual to guide meEG 03 on the electronic link: <a href="https://moiat.gov.ae/-/media/site/moiat/microsite/enas/publications/eg/eg-03-guideline-on-enas-accreditation-schemeprocess-requirements.ashx">https://moiat.gov.ae/-/media/site/moiat/microsite/enas/publications/eg/eg-03-guideline-on-enas-accreditation-schemeprocess-requirements.ashx</a> | How to expand the scope of accreditation of conformity assessment bodies and what are the requirements? | Accre ditati on of confo rmity asses smen t bodie s   |
| For details of the procedures for submitting the renewal of the accreditation service, you can view the service card through the electronic link: Renewing the accreditation of conformity assessment bodiesmoiat.gov.ae)  You can also see the manual to guide meEG 03 on the electronic link:  https://moiat.gov.ae/- /media/site/moiat/microsite/enas/publications/eg/eg-03- guideline-on-enas-accreditation-schemeprocess- requirements.ashx  | How to renew the accreditation of conformity assessment bodies and what are the requirements?           | Expa<br>nding<br>the<br>scope<br>of<br>accre<br>ditati<br>on of<br>confo<br>rmity<br>asses<br>smen<br>t |

| For details of the procedures for submitting the renewal of the accreditation service, you can view the service card through the electronic link:Renewing the accreditation of conformity assessment bodiesmoiat.gov.ae)  You can also see the manual to guide meEG 03 on the electronic link:  https://moiat.gov.ae/-/media/site/moiat/microsite/enas/publications/eg/eg-03-guideline-on-enas-accreditation-schemeprocess-requirements.ashx  Service procedures  Access To the digital platform for ministry services (moiat.gov.ae)   | How to modify an activity in the conformity assessment bodies accreditation certificate and what are the requirements? | Rene wing the accre ditati on of confo rmity asses smen t bodie s   |  |
|---|--|---|--|
| Access To the digital platform for ministry services (moiat.gov.ae) Apply fordesignation of conformity assessment bodiesmoiat.gov.ae) Attach the required documents Payment of fees Document review Field visit Obtaining the certificate  requirements A valid trade license in the United Arab Emirates. Providing a happiness center for customers according to the requirements of the international star system. Signing the "Agreement between the Ministry and the applicant" by the applicant's senior management. A valid accreditation certificate issued by the Ministry. A valid accreditation certificate issued by the national accreditation systemENAS or any body approved for accreditation by the Ministry for the submitted field. Quality and procedures manual, including assessment procedures and procedures for conformity assessment systems.  The policy of independence and impartiality is approved by the senior management of the applicant.  Describe the independence of the advanced conformity assessment body from the authority/oncerned and competent, when the applicant is a public authority/institution.  An official liability insurance coverage policy with a minimum coverage amount of: 3,000,000 dirhams (three million dirhams) issued by an insurance company operating inUAE | How to appoint conformity assessment bodies and what are the requirements?   | Modi<br>fying<br>an<br>activi<br>ty in<br>the<br>confo<br>rmity<br>asses<br>smen<br>t<br>bodie<br>s<br>accre<br>ditati<br>on<br>certif<br>icate |  |

A list of the names of all employees (permanent and nonpermanent contracts, external contracts) with a document of the duties and responsibilities of the employees working in the field of appointment submitted with the application. A description of the capabilities of the inspection and certification bodies for the approved systems. Documents proving sufficient basic competencies in the conformity assessment body, to evaluate, select, contract and verify the efficiency of the activities of the bodies to be subcontracted. List of entities accredited by the applicant for subcontracting with a description of the contracting field. Documents used for checklists. Full details of all activities licensed and carried out by the entity in the United Arab Emirates (not mentioned in the field provided) Details of accredited laboratories owned by the applicant and all testing facilities. A document dealing with fairness and equality with customers approved by the senior management of the applicant. Qualifications Matrix and Criteria.

| Entering the digital platform for the Ministry's services (moiat.gov.ae) Apply for Modifying an activity in the certificate of designation of conformity assessment bodies (moiat.gov.ae) Attach the required documents Payment of fees Obtaining the certificate requirements A valid commercial license in the United Arab Emirates. A valid registration certificate. A valid accreditation certificate issued by the UAE National Accreditation SystemENAS or any body accepted for accreditation by the Ministry in the field provided. Quality and procedures manual, including assessment procedures and procedures for conformity assessment systems. | How to amend an activity in the certificate of designation of conformity assessment bodies, and what are the requirements? | Appointment of conformity asses sment bodies   |  |
|---|--|--|--|
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for suing a no-objection certificate (moiat.gov.ae)  Attach the required documents  Payment of fees  requirements  An electronic undertaking to obtain a registration certificate within six months of the issuance of the NOC  | How to issue an NOC?   | Amen dmen t of an activi ty in the certificate of designation of conformity asses smen t bodie s |  |

| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply forRegistration of Halal Certification Bodies (moiat.gov.ae)  Attach the required documents Request review Payment of fees Issuance of the certificate, payment of fees  requirements A valid trade license or equivalent A valid accreditation certificate with the scope of the accreditation certificate from an accreditation body acceptable to the Ministry.  | How to register Halal<br>certification bodies and what<br>are the requirements?  | Issuin g a no- objec tion certif icate                        |
|---|--|---|
| service procedures  Register on the Ministry's website and then submit an application for the service of renewing the registration of Halal certification bodies two months before the end of the registration certificate, in addition to attaching the required documents: - A valid registration certificate, payment of fees, obtaining the certificate  requirements  A valid commercial license or its equivalent - A valid accreditation certificate with the specified field from an accreditation body acceptable to the Ministry                      | How to renew the certificate of halal certification bodies and what are the requirements?                                      | Regis tratio n of Halal Certif icatio n Bodie                 |
| - Measures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Amendment of an activity in the registration certificate of halal certification bodies (moiat.gov.ae)  Attach the required documents Request reviewby the concerned employee Payment of fees Issuance Certificate  requirements A valid trade license or equivalent A valid accreditation certificate with the scope of the accreditation certificate from an accreditation body acceptable to the Ministry. A valid registration certificate from the Ministry | How to amend an activity in<br>the registration certificate of<br>Halal certification bodies and<br>what are the requirements? | Rene wal of the certif icate of halal certif icatio n bodie s |

| (moiat.gov.ae) Apply forRegistration of maintenance, repair and calibration of legal measurement tools (moiat.gov.ae) Attach the required documents Payment of fees Document review Field visit Certificate issuance  requirements A valid commercial/industrial license. Calibration certificates for reference standards Procedures for keeping and handling reference standards Technical procedures and forms used for maintenance of measuring instruments Maintenance and calibration model. operating scheme. Site map Presence of qualified persons Infrastructure and technical means necessary to carry out the activity efficiently and accurately Measurement standards appropriate for the exercise of the activity A quality management system that ensures easy-to-reference documentation of installation, maintenance and repair work Providing a clearly printed and announced price list for customers Providing a distinctive mark or seals for the operator, approved by the Ministry, to be placed on each measurement tool that has been | How to issue a certificate of registration of maintenance, repair and calibration of legal measuring instruments, and what are the requirements? | Modi fying an activi ty in the regist ratio n certif icate of halal certif icatio n bodie s             |
|---|--|---|
| service procedures  Entering the digital platform for the Ministry's services (moiat.gov.ae)  Apply for Selling Standards (moiat.gov.ae)  Determine the required specifications Add the selected specification to the shopping cart Payment of fees  Download the required specification in PDF  requirements  Create an account on the Ministry's website  | How to buy a standard?   | Issuin g a certif icate of regist ratio n of maint enan ce, repair and calibr ation of legal meas uring |

|   | ent ent |                                       |
|---|---------|---------------------------------------|
| g | tand    | Standards<br>and<br>Shariat<br>sector |

## definitions

| the definition   | Word                  |
|--|-----------------------|
| The customer is the first beneficiary of government services.          | Dealer   Customer     |
| Specifically, the "customer" is the citizen, resident, visitor, or     |                       |
| company in the country   |                       |
| A center managed by the federal entity, in which it receives           | Customer Service      |
| customers to provide them with all or part of its services through     | Center                |
| personal interactions.   | Customer Service      |
|  | Center                |
| The total steps were taken by the customer in his interaction with the | Customer              |
| entity, and this journey includes all activities and interactions      | Journey Customer      |
|  | Journey               |
| A series of activities and procedures performed by government          | the service Service   |
| agencies or their representatives to meet the needs of customers       |                       |
| A set of services related to the transfer of information from the      | Information service   |
| government to the customer. These services may be provided at the      | Informational Service |
| initiative of the government, such as training programs or awareness   |                       |
| campaigns, or the request of a follower.                               |                       |
| All forms of services that meet a customer's need and are considered   | Procedural service    |
| a transaction in nature  | Procedural Service    |
| A service that is provided to secure government revenues, such as      | commercial service    |
| selling geological maps, national statistics, etc.                     | Commercial Service    |

| The basic service provided by the government agency such as            | main service Main       |
|--|-------------------------|
| passport issuance is accompanied by a group of sub-services and        | Service                 |
| modified services  |                         |
| Services provided to investigate crimes, search for perpetrators, and  | Control service         |
| collect the evidence necessary for investigation and trial             | Control Service         |
| Government services can involve various modifications based on the     | sub service  Variation  |
| type of customer or the purpose of the service. provide these services | Service                 |
| By following the same procedure or with a slight modification in the   |                         |
| procedure, for example: licensing doctors or licensing technicians     |                         |
| Government services may result in a set of follow-up services such as  | supplementary           |
| renewal/cancellation/amendment/replacement/transfer                    | service Auxiliary       |
|  | Service                 |
| Any means of communication or interaction between customers and        | Service delivery        |
| federal entities, through which the customer can access the required   | channel Service         |
| services   | Channel                 |
| A central office that receives phone calls and some services can be    | call center Call Center |
| provided through it  |                         |

## Promise of the UAE government for future services

It is the charter of the UAE government for future services, which is considered a framework for the main concepts for designing, developing and providing government services.

- Human firstHuman-centered government services, designed to suit his needs, requirements and preferences and designed with him.
- 2. **Priority for digital services**To provide proactive digital government services to suit the lifestyle in the future.
- 3. **Ask for information once**Interconnected and integrated government services that approve the request for customer data only once.
- 4. **Safe data and guarantee privacy**Sharing government data between entities in a safe and protected manner that guarantees customer privacy.
- 5. **Unified, diversified and consistent service channels**Provision of government services through various, integrated and consistent channels that suit the desire of customers, and through a unified government interface.
- 6. **Smooth and proactive experience**Providing packages of proactive, interconnected and smooth services, provided to the customer before requesting and at the appropriate time based on life events.
- 7. **Customer voice**Listening to the voice of the customer and transparency in the measurement results.
- 8. **Services of distinguished value**: Government fees that take into account the reduction of costs for customers and the increase of efficiency in government agencies.