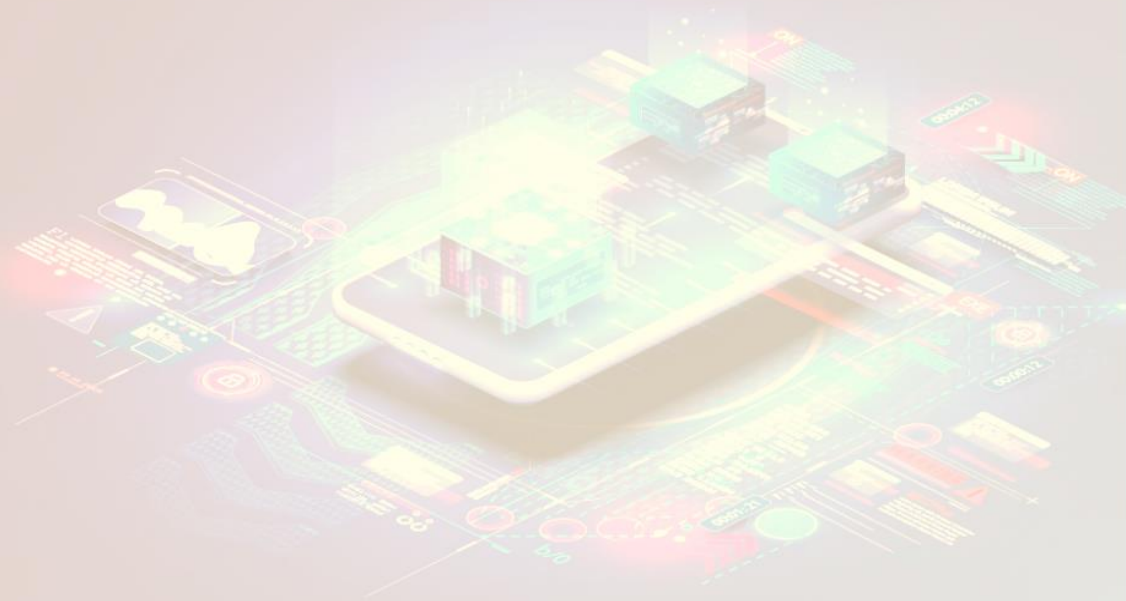


UNITED ARAB EMIRATES  
MINISTRY OF INDUSTRY  
& ADVANCED TECHNOLOGY



الإمارات العربية المتحدة  
وزارة الصناعة  
والتكنولوجيا المتقدمة

# Request Registration of Industrial Input for Customs Duty Exemption User Manual



## Request Registration of Industrial Input for Customs Duty Exemption

This service allows the applicant to Submit a request to register materials for customs exemption by factories that have an industrial production license for the factory quota, to apply just press (**Start Service**) button.

Industrial Licensing Services Status Online

### Request Registration of Industrial Input for Customs Duty Exemption

Last updated on 22/06/2021

Submitting a request to register materials for customs exemption by factories that have an industrial production license for the factory quota.

**Start Service**

#### Service procedure

- Login or Register to the Ministry services digital platform
- Apply to "Request Registration of Industrial Input for Customs Duty Exemption"
- Payment of fees
- Application review by the designated employee to check application data and attachments
- In case of approval, the material and quantity will be added to the factory quota
- In case the application is rejected, neither the material nor the quantity will be added to the factory quota
- The application shall be sent for inspection in case of requesting registration of large quantities of raw materials or machines or equipment
- Pay the inspection fee
- Visit the factory and write the report
- Materials are added if the inspection report is approved
- The application is rejected if the inspection report is not approved

#### Requirements

#### Service Overview

Service Category  
Industrial Licensing Services

Service Sub-Category  
Customs Duty Exemption

Service Type  
Transactional

Target Audience  
Companies

Open the service card on mobile or tablet.

#### Service Fees

100 dirhams for each HS code. The inspection fee is 100 dirhams

#### Service Time

**5 Working Days**

#### Service provision times

**24 hours a day, 7 days a week**

#### Package

**Customs exemption package**

## Service Execution Steps

1- The applicant fills the required fields such as shipment details, raw materials details, attestation, service fees, ..., then press (Next)

Request Customs Duty Exemption for Industrial Inputs

1  
Form Filling

2  
Application Fee Payment

3  
MoIAT Completed (With Customs)

▶  
Completed

Record Number: IL030001
Issue Date: 18/09/2022
Expiry Date: 17/09/2023

ⓘ All added material in this application should be from the same Commercial Invoice/Packing List/Bill of Lading

Shipment Details

Bill of Lading Number (B/L) or Delivery Note <input type="text" value="22334455"/>	Source Chamber <input type="text" value="Chamber of Commerce and Industry for Gyor-Moson-Sopron County"/> <small>Note: Please choose "Others" if you don't have COO</small>
Customs / Emirate <input type="text" value="Dubai"/>	Import Code <input type="text"/>
Commercial Invoice Number <input type="text" value="IN-123456"/>	Commercial Invoice Date <input type="text" value="13/02/2023"/>
Invoice Currency <input type="text" value="UAE Dirham"/>	Total Invoice Value <input type="text" value="200"/>
Total Invoice Value In AED <input type="text" value="200.000"/>	

Raw Materials Details

+ Add New

HS Code <input type="text" value="0101020Live pure-bred breeding horses (excluding Arabic origin), as..."/>	Country of Origin <input type="text" value="United Arab Emirates"/> <span style="float: right; font-size: x-small; color: red;">✖ Remove</span>
Total Approved Weight <input type="text" value="4095428180"/>	Remaining Weight <input type="text" value="4095428180"/>
Reserved (In progress DX applications) <input type="text" value="2"/>	Remaining Available Weight <input type="text" value="4095428178"/>
Total Weight as per Commercial Invoice <input type="text" value="10"/> <small>Net Weight in kg</small>	Value of the Raw Material <input type="text" value="200"/> <small>As per Invoice currency</small>

Attestation/Legalization (Ministry Of Foreign Affairs Fees)

Select the attestation/legalization payment method

Certificate Of Origin Attestation Fees <input type="text" value="150"/>	Invoice Attestation Fees <input type="text" value="150.000"/>
Total Attestation Fees <input type="text" value="300.000"/>	

Duty Exemption Service Fees

Service Fee Per HS Code <input type="text" value="50"/>	Total Fee of all applications <input type="text" value="50.000"/>
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Total Fees

Total Fees

2- After the applicant fills the required data, uploads the needed attachments he should read the Terms and Conditions and accept them, then press **(Next)** to submit or **(Save and Continue Later)** to save draft version or cancel the application.

### Attachments

**Invoice**

Drag and Drop files here  
(pdf) extensions are allowed with maximum 2 file(s)

**Document.pdf**  
682 KB ✓ Success

**Bill of Lading**

Drag and Drop files here  
(jpg,peg,png,pdf) extensions are allowed with maximum 2 file(s)

**Document.pdf**  
682 KB ✓ Success

**Packing List**

Drag and Drop files here  
(jpg,peg,png,pdf) extensions are allowed with maximum 2 file(s)

**Document.pdf**  
682 KB ✓ Success

**Certificate of Origin**

Drag and Drop files here  
(pdf) extensions are allowed with maximum 2 file(s)

**Document.pdf**  
682 KB ✓ Success

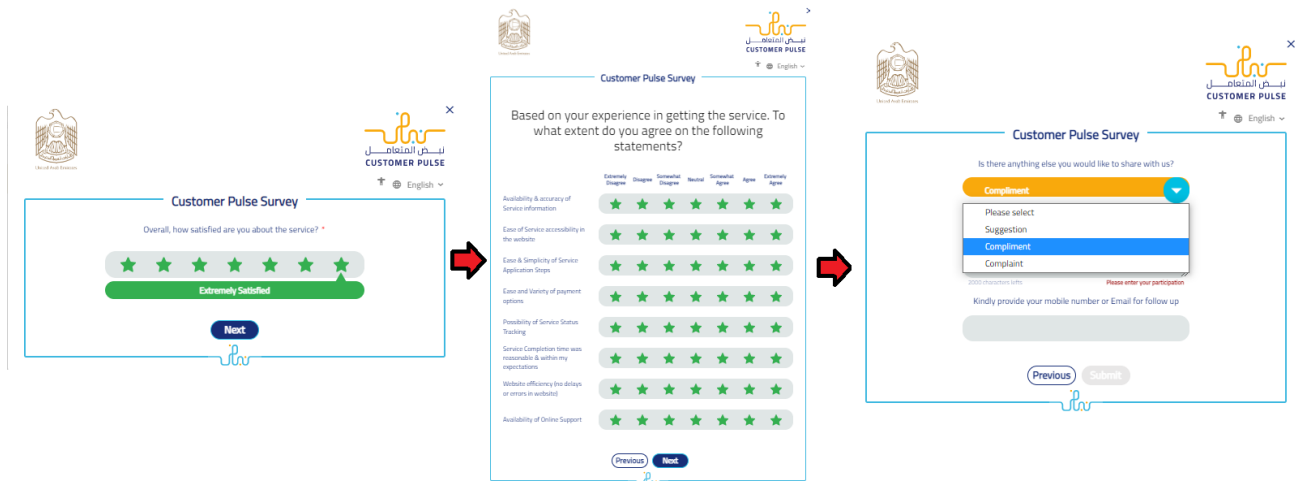
I certify that the attached invoice has been attested/legalized  
To attest the invoices, please visit the following link: [Attest Official Documents, Certificates and Commercial Invoices \(mofaic.gov.ae\)](#)  
I undertake that the information and data stated in this application and which have been submitted by us are correct and true. Accordingly, I am committed with not requesting the refunding of the amounts or claiming them in case there have been mistakes in the application. Also I will be committed with all the terms and requirements stated in the laws and decisions issued by the Ministry of Industry and Advanced Technology against all the services provided by the Ministry.

**Accept Terms and Conditions**

81.82% Form Completion

**Next** **Save and Continue Later** **Cancel**

3- The applicant evaluates the service and provide suggestions and feedback.



**Customer Pulse Survey**

Overall, how satisfied are you about the service? \*

Extremely Satisfied

**Next**

**Customer Pulse Survey**

Based on your experience in getting the service, To what extent do you agree on the following statements?

	Extremely Dissatisfied	Dissatisfied	Somewhat Dissatisfied	Neutral	Somewhat Satisfied	Satisfied	Extremely Satisfied
Availability & accuracy of Service information	★	★	★	★	★	★	★
Ease of Service accessibility in the website	★	★	★	★	★	★	★
Ease & Simplicity of Service Application Steps	★	★	★	★	★	★	★
Ease and Variety of payment options	★	★	★	★	★	★	★
Possibility of Service Status Tracking	★	★	★	★	★	★	★
Service Completion time was reasonable & within my expectations	★	★	★	★	★	★	★
Website efficiency (no delays or errors in website)	★	★	★	★	★	★	★
Availability of Online Support	★	★	★	★	★	★	★

**Previous** **Next**

**Customer Pulse Survey**

Is there anything else you would like to share with us?

**Compliment**

Please select

Suggestion

**Compliment**

Complaint

Please enter your participation

Kindly provide your mobile number or Email for follow up

**Previous** **Submit**

- 4- A successful message with application information (number and status) will be appeared, and the applicant can choose **(Pay)** in case of proceed payment or return to **(My Application)**

## Application follow-up

The applicant can follow-up the submitted application status from (My Applications) tab in the menu and can track application updates from website notifications and E-mail messages.