

UNITED ARAB EMIRATES
MINISTRY OF INDUSTRY
& ADVANCED TECHNOLOGY



الإمارات العربية المتحدة
وزارة الصناعة
والتكنولوجيا المتقدمة

Cancel Initial Approval Certificate

User Manual



Cancel Initial Approval Certificate

This service allows the applicant to cancel the initial approval certificate, to apply just press (**Start Service**) button.

Industrial Licensing Services
Status Online

Cancel initial approval certificate

Last updated on 23/06/2021

This service allows the establishment to cancel the initial approval certificate.

Start Service

Service Procedure ^

- Login or Register to the Ministry services digital platform
- Apply "Cancel initial approval certificate"
- Application review by the designated employee
- If the application is approved, a cancellation letter will be issued

Note: If the certificate is not valid, 100 dirhams will be charged for each month of delay, with a maximum of 1000 dirhams.

Requirements ^

- Official letter from the establishment to cancel the license

General Documents ^

Service Overview v

Service Category Industrial Licensing Services	 <small>Open the service card on mobile or tablet.</small>
Service Sub-Category Initial Approval Certificate	
Service Type Transactional	
Service Fees	
Free Renewal Delay fines are 100 dirhams per month, with a maximum limit of 1000 dirhams	
Service Time	
2 Working Days <small>Service provision times</small> 24 hours a day, 7 days a week	
Package	
N/A	
No. of Users	No. of Transactions
8	9
Service Limit	

Service Execution Steps

- 1- The applicant enters the Request Details data, uploads the required documents, and reads terms and conditions and accepts the terms agreement, then press (**Next**) to submit.


Cancel Initial Approval Certificate

1
Form Filling

2
Renewal Fee Payment

3
Under Review

▶
Closed

Record Number: IA030002
Issue Date: 26/10/2022
Expiry Date: 25/10/2023

Please note that you have applications in progress and If you wish to cancel your license all other inprogress applications will be cancelled as well.

Request Details

Reason for Cancellation ▾

Invalid Certificate, Will generate a new one

Late Renewal Fines (AED)

0

Attachments

Cancellation Letter from the Company ▾

Drag and Drop files here
(jpg,jpeg,png,pdf) extensions are allowed with maximum 2 file(s)


manual.jpg
52.6 KB ✓ Success



Approval of the local authority concerned with industry

Drag and Drop files here
(jpg,jpeg,png,pdf) extensions are allowed with maximum 2 file(s)


manual.jpg
52.6 KB ✓ Success



I undertake that the information and data stated in this application and which have been submitted by us are correct and true. Accordingly, I am committed with not requesting the refunding of the amounts or claiming them in case there have been mistakes in the application. Also I will be committed with all the terms and requirements stated in the laws and decisions issued by the Ministry of Industry and Advanced Technology against all the services provided by the Ministry.

Accept Terms and Conditions

100%

Form Completion

✓ Next

📁 Save and Continue Later

✕ Cancel

2- The applicant evaluates the service and provide suggestions and feedback.

The screenshots illustrate the 'Customer Pulse Survey' process. The first screen asks 'Overall, how satisfied are you about the service?' with a progress bar showing 'Extremely Satisfied' and a 'Next' button. The second screen asks 'Based on your experience in getting the service, To what extent do you agree on the following statements?' and lists 10 statements with star ratings from 'Extremely Dislike' to 'Extremely Like'. The third screen asks 'Is there anything else you would like to share with us?' and provides a dropdown menu for 'Compliment', 'Suggestion', or 'Complaint', along with a 'Submit' button and a field for contact information.

3- A successful message will be appeared, and the applicant can return to (My Application)

Cancel Initial Approval Certificate

Your application has been submitted successfully with application number (CAC00000002)
To track you application, please click here to [My Applications](#)

Application follow-up

The applicant can follow-up the submitted application status from (My Applications) tab in the menu and can track application updates from website notifications and E-mail messages.

The screenshot shows the 'My Applications' dashboard. On the left, the 'MY APPLICATIONS' menu item is highlighted. The main area contains a search filter for 'Cancel Initial Approval Certificate (CAC)'. Below the search, there is a table with one entry: 'Cancel Initial Approval Certificate' (Application Number: CAC00000002), which is 'In Progress'. The entry shows 'Form 100%' and 'Process 0%' completion. The application was submitted by Ahmed Abdulla on Feb 14, 2023, and last updated on Feb 14, 2023.