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| **Name of Inspection Body/ ENAS ID:** |  |
| **Name of Inspector:** |  |
| **Name of Company being Inspected for witnessing:**  |  |
| **Standards/Procedures Used for Inspection:**  |  |
| **Inspection conducted:** |  |
| **Time used for inspection:**  |  |
| **Witnessed / Assessed by (ENAS Assessor)**  |  |
| **Inspection Date:**  |  |
| **Witness Technique (Onsite/ Remote)*****(For Remote witnessing please specify the tools used):*** |  |
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| 1. **Qualification and total no of years of experience of the inspector:**
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| 1. **No of years spent in this company:**
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| 1. **Background and Experience in Relation to the client’s scope of work assigned:**
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| 1. **Familiarity with code of ethics:**
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| 1. **Use of PPEs (if applicable)**
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| 1. **Practical Knowledge of the Relevant Standard. (Note examples of shortcomings, if any)**
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| 1. **Knowledge and Use of Client’s Documentation**
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| 1. **Was the inspection appropriately planned?**
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| 1. **Was the sampling technique adopted appropriate and statistically as per the standard?**
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| 1. **Were the relevant documented instructions/standards/worksheets/checklists/reference data used?**
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| 1. **Were the observations recorded in a timely manner?**
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| 1. **Did the inspector use documented instructions on safety (where applicable)?**
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| 1. **Was the item under inspection uniquely identified?**
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| 1. **If the item under inspection did not conform to the description of specification, was the client consulted before proceeding?**
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| 1. **Were any abnormalities notified or noticed and recorded?**
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| 1. **Was the item prepared by client or by the inspector?**
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| 1. **Did the inspector have the ability to make professional judgments as to conformity with general requirements using examination results and to report there on.**
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| 1. **Is the Inspector easily distracted or side-tracked?**
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| 1. **Any other point worth mentioning.**
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| 1. **Summary of NCs observed by ENAS Assessor during witnessing:**
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| **Assessor/ Expert Name & Signature:** |  | **Date:** |  |